

Village Council Meeting & Workshop
Community Room, Fieldhouse
Tuesday, March 10th, 7:00

Call the meeting to order at 7:02pm

Roll Call: Penny Fessler, Paul King, Crystal Stoner, Russell Landwehr, Teri Stivers, absent Tony Midlam

Others present: Kim Landwehr, John Carroll, Andrew Wannamacher, Elizabeth Bush, Jeff Derksen

Pledge of Allegiance

Consent Agenda

Motion to approve consent agenda except February 26th meeting minutes made by Penny, seconded by Crystal, motion passed.

Corrections to Feb 26th discussed, motion to approve as corrected by Penny, seconded by Teri, motion passed.

Sheriff report reviewed.

Mayor Report: The mission statement was displayed as requested by Paul; he had no discussion at this time. Stated the ordinance committee (Tony, Russell) will be working on updating the resident notification check list form. Passed out recycle schedule cards that were provided by Reliable Waste and will distribute them around the Village. Brenda announced that the LED sign at the firehouse is now accessible for remote updates. A request was made for community members to submit information for the sign to ensure it is a well-rounded resource for events and announcements. A discussion followed regarding advertising the upcoming community garage sale, scheduled for April 25th, and local Easter egg hunts.

Village Manager – no report

Fiscal Officer – Introduced Elizabeth Bush, Village new Fiscal Officer.

Committee Reports

JFD: Crystal provided the EMS and Fire Department report for the period of January 27 to February 25. During this time, there were 27 EMS incidents, bringing the year-to-date run total to 52. A significant garage fire occurred on January 28, which was extinguished by the village's fire department before mutual aid from Covington and Ludlow Falls arrived. For fire reports, there was one instance of mutual aid received, and two instances of mutual aid provided, with a total of seven fire incidents. For EMS, mutual aid was received five times and provided twice.

For context, noted that in February, there were five mutual aid instances, compared to fifteen in October of the previous year.

The department is in the process of hiring several part-time applicants, all of whom are dual-certified, which will help achieve adequate staffing levels. Additionally, it was reported that a grant was secured for equipment, and the department continues to seek further grant funding. stated that future reports will be presented in a PowerPoint format for easier distribution.

Planning Commission: Jeff reported that the Planning Commission has received two new applications for review: one for a 200-square-foot custom-built shed and another for a new two-car garage. It was noted that more permit applications for items like decks and patios are anticipated as the weather improves

BPA: No report was provided for the BPA, as the committee is between meetings.

Comprehensive/strategic plan: Russell delivered the report for the Comprehensive Committee, which met on March 2. The committee affirmed its plan to use the mission statement adopted in 2019 as the guiding framework for the new comprehensive plan. A key initiative is the development of a questionnaire to be distributed to the council and the community to gather input on priorities for the village. noted that the committee reviewed a previous poll and intends to create a new one that is more informative and effective. It was also mentioned that some urgent issues, such as the wastewater UV treatment system previously discussed by the BPA, need to be addressed before the comprehensive plan is finalized. The committee expects to distribute the new questionnaire within the next month.

Ordinances and Resolutions

The third reading was held for Resolution 2026-03, establishing compensation for the employees of the Village of Pleasant Hill.

Motion: Made by Teri, seconded by Penny, to **approve the third reading of Resolution 2026-03.**

The motion passed.

Motion: Made by Teri, seconded by Penny, to **adopt Resolution 2026-03.**

The motion passed.

The third reading was held for Resolution 2026-05, a resolution authorizing the village to apply for a Water Pollution Control Loan Fund for wastewater facilities and designating a repayment source.

Motion: Made by Teri, seconded by Crystal, to **approve the third reading of Resolution 2026-05.**

The motion passed.

Motion: Made by Russell, seconded by Teri, to **adopt Resolution 2026-05**.
The motion passed.

The first reading was held for Ordinance 1171, an ordinance adopting a cybersecurity program.

Motion: Made by Teri, seconded by Crystal, to **approve the first reading of Ordinance 1171 by title**.
The motion passed.

Old Business

A discussion was held regarding zoning regulations for commercial vehicles, specifically section 1200.14 B. initiated the discussion, highlighting a need to distinguish between "parking," which is temporary, and "storage," which is long-term. The current ordinance prohibits commercial vehicles from being "stored outside in R-1 overnight," which is noted effectively to have a regulation on parking. The council agreed that clear definitions for "commercial vehicle," "parking," and "storage" are needed in the zoning code. The conversation also touched upon related factors, such as driveway size restrictions and property setbacks, that impact vehicle placement. It was concluded that this topic requires further review by the zoning committee, noting that a previous discussion was delayed due to a canceled meeting.

New Business

A question was raised regarding the zoning of the land south of town recently acquired by Schwieterman Egg Farm LLC. confirmed the property was annexed into the village in the early 2000s and is zoned R-1. It was clarified that while the land is currently used for agriculture, any future residential development would be subject to the village's current R-1 standards for new construction, like those in the Ash Knoll development, not the standards of older downtown properties. The existing R-1 zoning designation agreed upon at the time of annexation cannot be changed by the council.

A discussion on meeting conduct took place, referencing a previous concern about side conversations. noted that under Robert's Rules of Order, it is the chair's responsibility to maintain a single focus of discussion. The council acknowledged the value of maintaining a somewhat casual and open meeting environment but agreed on the importance of minimizing side bars to ensure all participants are engaged with the primary topic on the floor. It was suggested that all members share the responsibility of calling for a point of order if discussions become fragmented.

The council decided to waive the scheduled executive session.

Adjournment

Motion: Made by Teri, seconded by Paul, to **adjourn the meeting**.
The motion passed. The meeting concluded at 7:523p.m.

The next meeting will be a workshop on March 26th.

Next Ordinance #1172

Next resolution #2026-07


Brenda Carroll, Mayor


Elizabeth Bush, Fiscal Officer