

VILLAGE OF PLEASANT HILL
Special Council Meeting Minutes
Monday, October 6, 2025
7:00 PM

Call to Order

Mayor Brenda called the meeting to order at 7:06 PM

Pledge of Allegiance

Roll Call

Tony – Present
Crystal – Present
Penny – Present
Paul – Present
Teri – Present
Faith - Present

Others Present

Denis Aslinger, Village Manager
Andrew Wannemacher, Solicitor
Alisa Weber, Utility Clerk/Assistant Fiscal Officer
John Carroll - Resident
Bryan Pence – Reliable Waste Systems
Nathan Friedly
Kell Hall – Oaks Beitman Library
Neal Tippe

Mayor Brenda called the special meeting to order and stated its purpose was to discuss and select website and IT service providers for the village. Packets with side-by-side vendor comparisons were distributed. A question was raised regarding public bidding requirements, and Andrew Wannemacher clarified that a public bid is only required for service contracts exceeding \$75,000 per year.

The council began by reviewing proposals for IT services from three companies: Dark Cloud, Fields Computer, and Royal Computer. A significant concern was raised by Crystal, who questioned whether the vendors possessed cybersecurity certifications or experience with government standards like NIST and CISA. Crystal also emphasized the need for vendors to be prepared for the upcoming requirements of House Bill 96 and to be capable of protecting village systems from breaches and setting up layered security access. Denis responded that these specific qualifications were not part of the initial vetting criteria. Mayor Brenda added that the vendors were recommended by other government entities and that these specific certification requirements had not been requested by the council in previous discussions. In response to the need for more detailed vetting, Mayor Brenda suggested that a subcommittee could be formed to research the matter further.

The discussion then turned to website design proposals from Brian Gelhaus, Civic Plus, and Net-Med Media. During a review of hosting costs, Teri stated that the village had recently paid \$125 for website hosting for the next year. It was acknowledged that the quotes provided were estimates, as vendors lacked complete information about the village's current system. Teri then revealed they had received information from the former IT person, Bill, detailing the structure of the website and IT systems. This was followed by a

discussion where Mayor Brenda noted that the village had officially requested this information from Bill but was refused. It was agreed that the information Teri obtained would allow vendors to provide more accurate cost proposals.

The council also discussed the transition of responsibilities from the former IT person, whose resignation is effective October 9th. A key topic was the ownership of proprietary software developed by Bill for the village's water billing system. There was a consensus that the new vendor contract must include a clause ensuring that any software developed for the village becomes its intellectual property. The council also agreed on a plan for handling administrative passwords upon their transfer, which involved securing them in a locked location and providing access only to the new, qualified IT vendor.

Crystal made a motion to create a subcommittee for IT services for the Village and maintenance on the Village website and present the findings back to the full council. Paul seconded the motion.

Roll Call:

Penny – yea

Teri – yea

Faith – yea

Paul – yea

Tony – nay

Crystal – yea

Motion carried.

The subcommittee will include Paul, Teri, and Crystal.

Adjournment

There being no other business brought forth to Council, the Mayor stated that she would entertain a motion to adjourn. Teri made a motion to adjourn. Penny seconded the motion.

Roll call:

Paul – nay

Penny – yea

Tony – yea

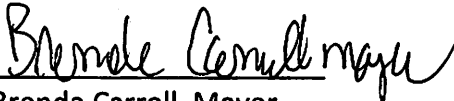
Teri – yea

Faith – yea

Crystal – yea

Motion carried.

Meeting adjourned at 7:50 p.m.


Brenda Carroll, Mayor


Jamie Gregorovic, Fiscal Officer