

VILLAGE OF PLEASANT HILL  
BPA Meeting Minutes  
October 20, 2025  
5:30 PM

The Village of Pleasant Hill Board of Public Affairs met in regular session. Stan Fessler called the regular meeting to order at 5:30 p.m.

**Roll Call**

Stan Fessler- present  
Lenny Wirz - present  
Von Fessler - absent

**Others present:**

Denis Aslinger - Village Manager  
Brenda Carroll - Mayor  
Jamie Gregorovic - Fiscal Officer  
Robert Stevenson - Resident

**Approval of Consent Agenda**

Items listed under the Consent Agenda are considered routine. Each item will be read individually in the record and the Consent Agenda will then be enacted by one motion and one roll call. There will be no separate discussion of these items. If discussion by BPA is desired on any item, it will be removed from the Consent Agenda and considered in its normal sequence under the Regular Order of Business.

- a. Approval of BPA Minutes (September 15, 2025)
- b. September 2025 Fund Summary
- c. September 2025 Revenue Summary
- d. September 2025 Appropriation Summary
- e. September 2025 Wages & Overtime Summary
- f. September 2025 Payment Listing

Lenny made a motion to accept the Consent Agenda as published.

Stan seconded the motion.

Roll Call:

Stan - yea

Lenny - yea

Motion carried.

**Visitors - Public Comment**

Robert Stevenson addressed the board regarding a high water bill caused by a running toilet. After some discussion regarding past practice by the board, Lenny made a motion to approve a credit to the sewer portion of the bill. The motion was seconded by Stan and the motion carried.

Robert Stevenson also inquired if sidewalks would be replaced during the upcoming Williams Street project and if residents would be assessed for the work. Denis confirmed that sidewalks would be included and that there would be an assessment. It was clarified that a resident could perform the work themselves to

avoid the assessment. Denis advised that any self-performed work should wait until after the street reconstruction is complete and the new curb is established to ensure proper alignment.

### **Village Manager – Denis Aslinger**

Denis reported an email from a resident at 9 High Street regarding a high water bill caused by a burst hose that ran for approximately 12 hours. The resident inquired about receiving a credit for the sewer charges. Lenny stated that according to ordinance, the resident must make a personal appearance at a meeting to request the credit and confirm the issue has been repaired. Lenny also noted that an alternative could be to charge the resident the bulk water rate and provide a credit for the sewer. Denis will instruct the resident to attend the next meeting to present their request.

The board discussed the need to replace a former water usage tracking program used to identify consumption spikes. The program is no longer in service. The discussion included the possibility of recreating a similar program or exploring features within the village's current CMI software. Denis confirmed that CMI's system can identify high and low usage accounts, though it was noted that the previous program was not always effective at detecting gradual usage increases. Denis stated that Alisa would be asked to reach out to CMI to determine the full extent of their system's capabilities for usage monitoring.

Denis presented findings and options regarding a dead-end water line and a request for a property to connect to the village water system. The property is currently on a well. It was noted that before proceeding with any work, the configuration of the existing line should be physically verified, possibly by vacuum boring around the hydrant.

Three options were presented:

- Run a single one-inch lateral under the road at a cost of \$7,900. This would service one house but would not resolve the dead-end line, which causes poor water quality for another home and leaves a hydrant with low flow. Running two laterals would double the cost.
- Loop the system by boring a new six-inch main under SR 718 at an approximate cost of \$33,000. This would resolve the dead-end line and improve hydrant flow.

During the discussion, Jamie expressed concern over the \$33,000 cost for a project benefiting a small area. Denis acknowledged the high cost and noted that there are several other dead-end lines throughout the village. The possibility of bundling all known dead-end line repairs into a single, larger project to pursue grant funding, such as from the OPWC, was suggested. It was decided that proceeding with the expensive fix for a single property was not feasible at this time.

Motion made by Lenny, seconded by Stan, to inform the resident that the project to extend the water main is cost-prohibitive for the village at this time, and the resident will not be compelled to connect to the village water system. The motion carried.

Denis presented Ordinance 1169 (which revises Ordinance 1138 concerning utility billing for multi-unit Properties) for its second reading. Stan suggested minor formatting changes for clarity, including relocating a subsection and renaming a section header to "Responsibility for Utility Billing."

Motion made by Stan, seconded by Lenny, to approve the second reading of Ordinance 1169 with the proposed clerical changes. A roll call vote was held. The motion carried. Denis stated that a final, clean version of the ordinance would be prepared for the next meeting.

**Superintendent Report – Jeff Derksen – no report**

**Village Office – Jamie Gregorovic – no report**

### **Old Business**

Lenny inquired about the status of the UV lights at the water plant, noting that only 8 of 12 are currently operational. Denis stated he would investigate the matter.

Lenny also asked about progress on a new water treatment facility. Denis responded that there is a need for council to form a sub-committee to develop a comprehensive plan that would include infrastructure projects like a new water treatment facility.

The status of the annual asphalt crack fill project was also briefly discussed.

### **New Business**

Mayor Brenda provided an update on House Bill 331, a state bill that proposes criteria for the potential dissolution of villages in 2030. Factors include the ability to provide essential services and sufficient resident participation in running for local office. It was mentioned that a State Representative will attend a council workshop on Thursday to discuss the bill.

### **Adjournment**

A motion was made by Lenny to adjourn, seconded by Stan.

Roll Call:

Stan - yea

Lenny - yea

Motion Carried. The meeting was adjourned at 6:34 p.m.

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Stanley Fessler, President

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Jamie Gregorovic, Fiscal Officer