

# PLEASANT HILL VILLAGE BOARD OF PUBLIC AFFAIRS MEETING

August 15, 2022

Stan Fessler called the regular meeting to order at 7:30 p.m.

Roll Call:

Mindy – yes

Von – yes

Stan – yes

Others present were Mayor Judy Barga, Jeff Derksen, Service Superintendent, Alisa Weber, Fiscal Officer and Judy Richard, Utility Clerk.

Mindy approved the July 18, 2022 BPA Meeting Minutes. Stan Seconded.

Roll: Mindy – yes

Stan – yes

Von – yes

## **Citizens Comments:**

Nothing

## **Department Reports:**

Jeff Derksen, Village Service Superintendent:

1. Shared that 113 W High St replaced their leaking water line.
2. Shared that they missed the August deadline for grants.

## **Village Fiscal Officer Report:**

Alisa Weber, Fiscal Officer:

1. Shared that there were two shut offs for the July billing.

There was a conversation revolving around the procedure that the Village office has and does not have for Red Tags. It was agreed that a procedure needed to be put in place as how to handle red tags. Conversation was held as to if courtesy calls would be made by the office staff on shut off day, switching to monthly billing and different time periods for late periods. It was agreed that it would be looked and started.

## **Old Business: None**

**New Business:** Stan asked Jeff about the condition of the Village trucks specifically the tool truck. It was discussed that we start looking at the them and see what kind of preventative maintenance needs to be done.

Von asked where the Village was on the change out of the old meters with the new meters. It was discussed that the Village still needs to replace 260 meters and that the Village budgeted \$10,000 for it.

Mindy moved to pay July 2022 bills and acknowledged presentation and review of the July 2022 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds,

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Payment Summary for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Stan Seconded.

Roll:

Von – yes

Stan – yes

Mindy – yes

Von moved to adjourn. Stan Seconded.

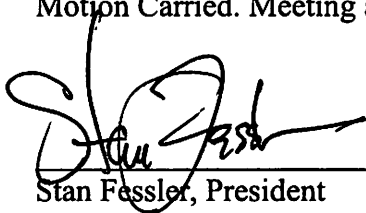

Roll:

Von – yes

Mindy – yes

Stan – yes

Motion Carried. Meeting adjourned 9:01 pm.

  
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Stan Fessler, President  
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Alisa Weber, Fiscal Officer