

Village of Pleasant Hill Board of Public Affairs

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Regular Meeting

Held _____ June 19, 2017 _____ 20 _____

The Village of Pleasant Hill Board of Public Affairs met in regular session on June 19, 2017. President Stan Fessler called the meeting to order at 7:30p.m. Roll call: Stan Fessler-present; Kory Krofft-present; and Von Fessler-absent. Others present: Jeff Derksen, Service Superintendent; Branden Walters, Assistant Service Superintendent; and Karl Marko, Jr., Fiscal Officer. Council Member Terri Studebaker also was in attendance.

Kory moved to approve the May 15, 2017 regular Board of Public Affairs meeting minutes as presented. Stan seconded the motion. Roll Call: Kory-yea; and Stan-yea. All yeas. Motion carried.

Citizens' Concerns:
None

Access Engineering Solutions, LLC
None

Superintendent's Update:

Mr. Derksen presented a quote from Choice One Engineering in the amount of \$3,100.00 for the survey work and design of a pit for the flow meter and chlorine injector at the water pump house. With the help of Choice One we minimize the risk of not installing these items correctly and the need to shut off the Village's water supply for more than one day. After some additional discussion, it was decided that the expenditure is worthwhile and reduces the Village's risks. Kory moved to authorize entering into an agreement with Choice One Engineering for Professional Services for the Flow Meter and Chlorine Injector installation project. Stan seconded the motion. Roll Call: Kory-yea; and Stan-yea. All yeas. Motion carried.

Jeff provided the 2016 Drinking Water Consumer Confidence Report to the Board. Jeff gave a detailed explanation of the Report and the two Board Members in attendance signed the front page of the report. Mr. Marko stated that he would advertise in the Stillwater Advertiser that the Report is available on the Village Website and that residents could call or email the office and we will send them a copy. Also, the same information is going to be posted on the back of the next utility bill.

Jeff then reported that the Ohio EPA did a survey at the Waste Water Treatment Plant and issued a report with some recommendations. The EPA report disclosed that our plant has vegetation growing in our Digester and we need to take steps to ensure that this does not happen. Jeff stated that they were making recommendations; however, these recommendations can be changed to an order in the future. To take care of this problem the Village has several options and the price ranges from \$17,000.00 to around \$200,000.00. The lower price would be an annual occurrence and only a temporary fix.

Village Office Update:

Karl provided a detailed explanation of his analysis of the Water Operating and Sewer Operating Funds and the revenue generated by our current utility rates.

Since the completion of the new Waste Water Treatment Plant our expenditures in the Sewer Operating Fund have been greater than our revenues for every year except 2015. As a result, our surplus balance has been decreasing. Our balance today is about \$80,000 less than what it was prior to the new WWTP went on line. I am suggesting to the Board of Public Affairs that the Board recommends to Council that the sewer rates be increased to bring in an additional \$20,000 per year. I am recommending that option 3 outlined on the Sewer Rate Analysis Report be recommended

RECORD OF PROCEEDINGS

0499

Minutes of

Meeting

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to Council. Option 3 would raise the minimum fee from \$22.00 to \$24.00 for the first 2000 gallons of water used or \$2.00 per billing cycle. Then the residents who use more than the minimum will have to pay an additional \$.80 per 1000 gallons of used over the minimum.

Further, Karl recommended that the Board wait until 2019 to implement a small water rate increase. As can be seen on the projections out to 2026; the Water Operating Fund's funds balance will also be decreasing. A small rate increase in 2019 will keep this fund in the black unless the EPA comes out with new requirements.

Kory moved to recommend to the Village Council that they implement a Sewer Rate increase as outlined in Fiscal Officer Marko's Option Three. Stan seconded the motion. Roll Call: Stan-yea; and Kory-yea. All yeas. Motion carried.

Mr. Marko suggested that the Board not have the third reading and adoption of Ordinance No. 1106, An Ordinance Governing the Water, Sewer and Refuse Rates and Rules until the Village Council has an opportunity to act on the Board's recommendation to increase the sewer rates. Board members agreed and will act on Ordinance No. 1106 at the next regular meeting.

Old Business:

None

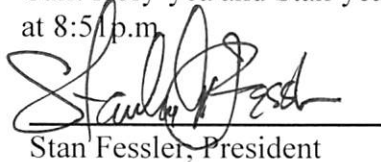
New Business:

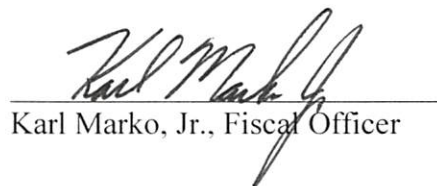
None

Approval of Bills:

Kory moved to approve payment of May 2017 bills and acknowledged presentation and review of the May 2017 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Stan seconded the motion. Roll Call: Stan-yea and Kory-yea. All yeas. Motion carried.

Kory moved to adjourn the regular meeting. Stan seconded the motion. Roll Call: Kory-yea and Stan-yea. All yeas. Motion carried. Meeting adjourned at 8:51 p.m.


Stan Fessler, President


Karl Marko, Jr., Fiscal Officer