

RECORD OF PROCEEDINGS

Minutes of

Village of Pleasant Hill Board of Public Affairs
Regular Meeting

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____
December 21, 2020

Village of Pleasant Hill Board of Public Affairs met in regular session on December 21, 2020. President Stan Fessler called the meeting to order at 7:32 p.m. Roll Call: Von Fessler-present; Mindy Doseck-present; and Stan Fessler-present. Others present: Jeff Derksen, Service Superintendent; Alisa Weber, Assistant Fiscal Officer/Utility Billing Clerk; and Karl Marko, Fiscal Officer. Ms. Judy Barga, Mayor attended the meeting to observe.

Fiscal Officer Marko provided the November 2019 minutes to Board Members and not the November 2020 minutes. Therefore, the November 16, 2020 meetings will be considered at the January meeting.

Citizens' Concerns
None

Engineering Reports

Karl reported that Council awarded the 2021 Various Streets Reconstruction Project to Finrock Construction Co., Inc. Their bid of \$422,000 was the lowest bid. This project will include new water line installations on S. Maple and Long Streets. Finrock probably will not start until March 2021.

Superintendent's Update

Jeff provided the monthly water and sewer report to the Board.

Village Office Update

Fiscal Officer Marko reported that he is currently working on the 2021 Appropriations Ordinance and provided a preliminary copy to the Board. The Board has time to recommend changes to the funds that they manage prior to adoption.

The Board would like Jeff to purchase and implement the water tower leveling system in 2021. Karl stated that he would make sure that funds would be available in the 2021 appropriations.

Karl provided Board Members with a cost comparison of the cost for doing monthly billing versus bi-monthly billing. Karl estimated that the additional cost of doing monthly billings would be approximately \$500 per month. Overall, the annual increase would be between \$3,000 to \$4,000.

Ordinances and Resolutions

Karl reported that he is working on writing a new Water Rate Ordinance and will be providing a draft to Board Members in the near future.

Old Business
None

New Business
None

Approval of Bills and Financial Statements

Von moved to approve payment of November 2020 bills acknowledged presentation and review of the November 2020 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Mindy seconded the motion. Roll Call: Mindy-yea; Stan-yea and Von-yea. All yeas. Motion carried.

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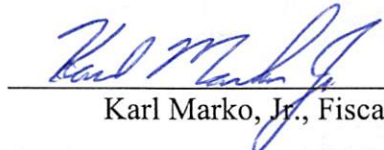
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Adjourn

Stan moved to adjourn the regular meeting. Mindy seconded the motion. Roll Call: Von-yea; Stan-yea; and Mindy-yea. All yeas. Motion carried. Meeting adjourned at 8:30 p.m.



Stan Fessler, President



Karl Marko, Jr., Fiscal Officer