

PLEASANT HILL VILLAGE BOARD OF PUBLIC AFFAIRS MEETING

September 19, 2022

Stan Fessler called the regular meeting to order at 7:30 p.m.

Roll Call:

Mindy – yes

Von – yes

Stan – yes

Others present were Mayor Judy Barga, Jeff Derksen, Service Superintendent, Alisa Weber, Fiscal Officer and Judy Richard, Utility Clerk, Donna Wirz, Resident, Lenny Wirz, Resident

Von approved the August 15, 2022 BPA Meeting Minutes.

Mindy Seconded.

Roll:

Von – yea

Stan – yea

Von – yea

Citizens Comments:

Nothing

Department Reports:

Jeff Derksen, Village Service Superintendent:

- Jeff reported that the property at 304 S. Main St. had a TAP test come in with high lead reading. It was discussed by the BPA Board Members and the resident that the Village would retest the water at the property and if the results came back in high again that several locations near that site would be tested also.
- Jeff gave out flow charts to all Board Members.
- Jeff reported that Finfrock started the Franklin Street Extension. Four properties located near the extension have been notified that there could possibly be a time that water would have to be shut off temporarily.
- DAC Concrete will be doing the concrete work on S. Church St where the fire hydrant was replaced.
- Jeff ask the BPA if they would approve him attending the Continuing Education that take place in Wilmington, Ohio each year. The cost of the education is \$205.00. Von made the motion to approve the cost. Mindy seconded. Roll: Mindy – yea, Stan – yea, Von – yea.
- Jeff shared with the BPA Board that the Ohio Rural Water Membership was cancelled by the previous Fiscal Officer. Discussion was held on what the benefits were of the Village to be members. It was agreed by the Board Members to reinstate the annual membership.

Old Business:

- Mayor Judy Barga shared with the Board that the owners of the property located West of the Village of Pleasant Hill that is for sale came to the previous zoning meeting

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and it was discussed that they are still interested in selling the property after many attempts at negotiating with the Village. It was shared that an offer was made on the property in the past and Mr. Mosier declined the offer. The Mayor asked the board if they were still interested in optioning the property if the price was right. The board agreed.

- Conversation was held among all Board members and everyone present that based on some incidences that have come up with leaks not being detected in a timely manner that the Village employees would start reimplementing the new meters. A plan was agreed by the Village Superintendent and the Board that:
 1. The present meters that the Service Department has on the shelf would be looked at and any that are available will be installed in properties by the November 2022 BPA meeting
 2. The \$10,000 that was appropriated in 2022 for the purchase of new meters would be used to purchase new meters by the November 2022 BPA meeting.
 3. The Service Department would complete an internal audit on the present meters that are installed in properties and do any maintenance necessary to have all meters reading the same way in hundred gallons and they will present an action plan on the status of such actions at the November 2022 BPA meeting.

New Business:

- Mayor Judy Barga shared with the BPA Board that a resident emailed the website saying that they will not be able to pay their September Utility Bill. The Board agreed to wait until after the due date and address any issues that would come up at that time.

Village Officer Report:

- Judy Richards present to the board that the resident located at 112 E. Monument contacted the Village office and informed them that she purchased a new hose and the new hose had a slit in it and it leaked water. She is asking for a sewer credit due to the water not going into the sewer. It was discussed that any sewer credit must be approved by the Village Council and not the Board of Public Affairs. The request will be presented to the Village Council at the next workshop on September 27, 2022.
- Judy Richards presented to council that the resident located at the property at 101 N Long St. reached out to the office and said that she received a high utility bill. The resident discovered that it was a leaking water softener and that they would take care of the bill.
- Alisa shared that the annual audit was completed. It was mentioned that the Village needs to look at rewriting Ordinance 1113. Mayor Judy Barga, Jeff Derksen, Judy Richards and Alisa Weber held a meeting in which it was discussed and ideas were presented in creating several new Ordinances that would govern the Village Water, Sewer and Refuse. The portion of those Ordinances that would be governed by the Board of Public Affairs were present to the board. The Board was then asked to read the proposed Ordinances and address any changes that they would like to see incorporated. Ordinance 1138 and Ordinance 1130 were read by title only.

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Ordinances & Resolutions:

Ordinance. 1138 – First Reading by title only of Ordinance 1138 an Ordinance Establishing the Policies and Procedures for the Provision of Utilities Service by the Village of Pleasant Hill, Ohio

Stan made the motion to approve the first reading by title only.

Mindy seconded.

Stan – yea

Mindy – yea

Von – yea

Ordinance No. 1130 – First Reading by title only of Ordinance 1130 an Ordinance of The Board of Public Affairs and Governing the Water Rates.

Stan made the motion to approve the first reading by title only.

Mindy seconded.

Von – yea

Mindy – yea

Stan – yea

Von moved to pay August 2022 bills and acknowledged presentation and review of the August 2022 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summary for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Mindy seconded.

Roll:

Stan – yea

Von - yea

Mindy – yea

Von moved to adjourn. Stan Seconded.

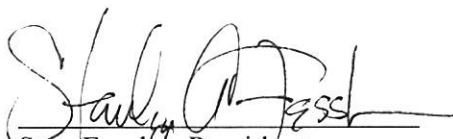
Roll:

Mindy – yea

Stan – yea

Von - yea

Motion Carried. Meeting adjourned 9:39 pm.


Stan Fessler, President


Alisa Weber, Fiscal Officer