

Pleasant Hill Board of Public Affairs

May 16, 2022

7:30 pm

Call to Order:

The Board of Public Affair Meeting was called to Order at 7:33 pm.

Roll Call:

Von Fessler – Absent

Mindy Doseck – Present

Stan Fessler – Present

Others present were Jeff Derksen, Village Superintendent, Judy Barga, Mayor and Alisa Weber, Village Fiscal Officer

Approval of the April 18, 2022 Meeting Minutes:

Mindy moved to approved the March 21, 2022

Stan seconded.

Roll Call:

Stan – yea

Von – absent

Mindy - yea

Citizen's Concerns:

None

Superintendent Report:

- April Flow #'s were presented
- There is an upcoming deadline for sewer projects in August of 2022. Stan said to get dialogue going on it.
- Still pressing towards the first week of June to flush hydrants
- The hydrant in front of the water tower is leaking when it is on. Jeff is looking to fix it.
- CCR was placed on the Village website and it will run in the May and July Stillwater newspaper.
- Brethren and Pearl Dr have been paved.

Village Office:

- Pool Fills are coming in for meter readings
- Alisa is working on completing the May Utility Billing
- Alisa shared that the resident at 102 E Franklin that had a damaged meter due to frozen pipes was mailed an invoice for the cost of a replacement meter on January 31, 2022. The Village never received payment. Alisa reached out to the owner and they said that they will pay it. Payment was never received. A second letter was mailed on April 21, 2022 and payment still has not been received. The letter stated that if payment is not received that the cost of the

replacement meter \$196.20 will be assessed to the property taxes. It was discussed to reach out to CMI and see if the cost could be added to the utility bill in installments to help the owner.

Old Business:

Stan mentioned that the township is sealcoating walkway and Tony Fessler Drive.

New Business:

- Stan asked if the building where the Silos are going had sewer and water already attached to it. Jeff reported that there is existing water and sewer hookup and It will be a turn on fee and they will have to purchase a 5/8 meter along with an ERT.
- Judy spoke about the resignation of Adam Kermeen based on performance issues. She will be reaching out to other candidates that were interviewed previously. She is looking to hire someone within the next two weeks to get someone in the office to at least answer phones during the day. Council has given her permission to go ahead and hire someone. The Village Office will pay for the new hired Utility Clerk to receive training from CMI.

Approval of Bills and Financial Statements:

Stan moved to approve payment of April 2022 bills and acknowledged presentation and review of the April 2022 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Mindy seconded the motion.

Roll Call:

Von-absent

Stan-yea

Mindy-yea

Motion carried.

Stan moved to adjourn the meeting. Mindy seconded the motion.

Roll Call:

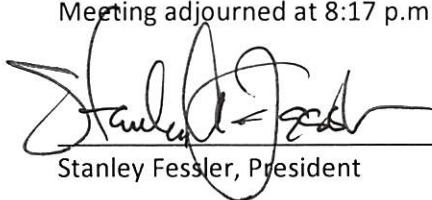
Mindy-yea

Stan-yea

Von-absent

Motion carried.

Meeting adjourned at 8:17 p.m.


Stanley Fessler, President
Alisa Weber, Fiscal Officer