

RECORD OF PROCEEDINGS

Minutes of

Village of Pleasant Hill Board of Public Affairs
Regular Meeting

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held November 16, 2020 20

Village of Pleasant Hill Board of Public Affairs met in regular session on November 16, 2020. President Stan Fessler called the meeting to order at 7:30 p.m. Roll Call: Mindy Doseck-present; Von Fessler-present; and Stan Fessler-present. Others present: Jeff Derksen, Service Superintendent; Karl Marko, Fiscal Officer and Mayor Judy Barga.

Von moved to approve the October 19, 2020 regular Board of Public Affairs Meeting Minutes as written. Mindy seconded the motion. Roll Call: Mindy-yea; Von-yea; and Stan-yea. All yeas. Motion carried.

Citizens' Concerns

None

Superintendent's Update

Jeff reported that one of our fire hydrants was damaged in a car accident and he has ordered the parts to repair it. Total cost will be between \$300 and \$400.

Village Office Update

Mr. Marko reported that Council has adopted the 2021 Temporary Appropriations. This will allow us to pay the bills until the 2021 Annual Appropriations are adopted. The plan is to have the 2021 Annual Appropriations approved at the February 2021 Regular Council Meeting. There is time for the Board to add or delete to line items in the Water and Sewer Operating Funds prior to that date. Copies of the Annual Appropriation will be provided to Board Members at the December BPA meeting. In addition, Karl stated that \$10,000 is programmed for the continuation of the meter replacement program. I hope that our employees will be able to enter residences to finish the meter replacement program.

Fiscal Officer Marko provided the Board Members with the recent Finance Committee report and asked them to review it and contact him if they have any questions.

Ordinances and Resolutions

None

Old Business

Mr. Marko provided the estimated costs of doing monthly billings versus the current cost for bi-monthly billings. Karl stated that doing monthly billings would add \$3,000 to \$4,000 in additional costs to our billing process. The Village does not have a cash flow problem and he sees no benefit to the Village by going to a monthly bill.

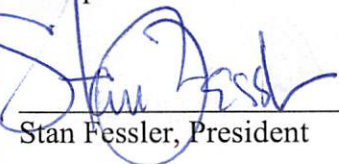
New Business

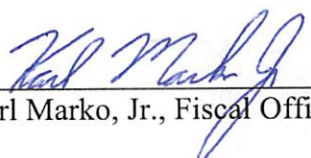
Fiscal Officer Marko is planning to split the current Ordinance on Utility Rates and Rules. Council is already discussing a new Refuse Ordinance that will rescind that section from the combined Ordinance.

Stan moved to approve payment of October 2020 bills and acknowledged presentation and review of the October 2020 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Mindy seconded the motion. Roll Call: Mindy-yea; Von-yea; and Stan-yea. All yeas. Motion carried.

Adjourn

Von moved to adjourn the Regular BPA Meeting. Mindy seconded the motion. Roll Call: Mindy-yea; Stan-yea and Von-yea. All yeas. Motion carried. Meeting adjourned at 8:34 p.m.


 Stan Fessler, President


 Karl Marko, Jr., Fiscal Officer