

RECORD OF PROCEEDINGS

Minutes of

Village of Pleasant Hill Board of Public Affairs
Regular Meeting

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held September 17, 2018 20

Village of Pleasant Hill Board of Public Affairs met in regular session on September 17, 2018. President Stan Fessler called the meeting to order at 7:33 p.m. Roll Call: Stan Fessler-present; Von Fessler-present; and Kory Krofft-present. Others present: Jeff Derksen, Service Superintendent; and Karl Marko, Fiscal Officer. Visitors at tonight's meeting were: Mr. Leonard Wirz, Mayor, Ms. Terri Studebaker, Council Member, Mr. Brian Leingang, Council Member and Ms. Penny Fessler, Council Member.

Kory moved to approve the August 20, 2018 regular Board of Public Affairs meeting minutes as presented. Von seconded the motion. Roll Call: Kory-yea; Stan-yea; and Von-yea. All yeas. Motion carried.

Citizens' Concerns

Stan received a call from a resident stating that her utility bill was more than two times greater than her average bill. After considerable discussion, Mr. Marko stated that he would look at their consumption history and discuss the bill with the resident when they call or visit the office.

Stan Fessler invited the Council Personnel Committee to the meeting to discuss the Utility Billing Clerk position. The number one choice for the position turned down the job and the individual that was next in line for the position only wanted to work three days a week. Currently, the resolution requires that the Utility Billing Clerk work at least 12 hours per week spread over 4 days a week. The discussion between Council and the Board of Public Affairs was mainly on why this person needed to work four days. Mayor Wirz stated that he would take this before Council and let them determine whether we keep the schedule as outlined in the current resolution.

Superintendent's Update

Jeff presented a quote for a Supervisory Control and Data Acquisition System (SCADA) to help monitor the Water Utility System and Sewer Utility System. The main reason for this system is to provide us real time information on the water tower level and communicating with the pump house and well field. The total cost for the equipment that was quoted was around \$40,000.

The Board decided that this system was more than what the Village needs at the moment and asked to Jeff to come up with something that will meet our minimum requirements and at a lower cost to the Village.

Village Office Update

Karl provided financial reports of the four funds that the Board manages. He also stated that he hopes to have his analysis of the water rates and revenue completed by the next meeting and make a recommendation on a water rate increase for 2019.

Old Business

None

New Business

Mayor Wirz stated that the Miami County Council had an EPA representative at the last meeting. This person reported that by 2020 all water wells will have to be recertified annually. Also, this person stated that approximately One Billion Dollars in Grants are available for water treatment plants. Further, Villages should be able to get funding for the preplanning phase. Lenny told the Board that he and Karl are planning to attend future meetings to learn more about funding availability and what we need to do to apply.

Bills and Financial Report

Kory moved to approve payment of August 2018 bills and acknowledged presentation and review of the August 2018 Bank Reconciliation including the

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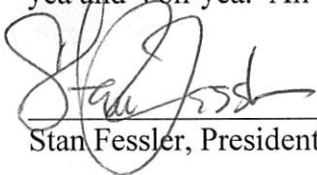
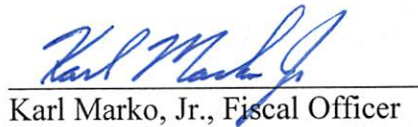
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Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Stan seconded the motion. Roll Call: Kory-yea; Stan-yea; and Von-yea. All yeas. Motion carried.

Adjourn

Von moved to adjourn the regular meeting. Kory seconded. Roll Call: Kory-yea and Von-yea. All yeas. Motion carried. Meeting adjourned at 9:10 p.m.


Stan Fessler, President
Karl Marko, Jr., Fiscal Officer