

# RECORD OF PROCEEDINGS

Minutes of

Village of Pleasant Hill Board of Public Affairs  
Regular Meeting

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ October 15, 2018 \_\_\_\_\_ 20\_\_\_\_

Village of Pleasant Hill Board of Public Affairs met in regular session on October 15, 2018. President Stan Fessler called the meeting to order at 7:30 p.m. Roll Call: Von Fessler-present; Stan Fessler-present; and Kory Krofft-present. Others present: Jeff Derksen, Service Superintendent; and Karl Marko, Fiscal Officer. Visitors at tonight's meeting were Mayor Wirz and Council Member Terri Studebaker.

Kory moved to approve the September 17, 2018 Regular Board of Public Affairs meeting minutes as written. Motion was seconded by Von. Roll Call: Stan-yea; Kory-yea; and Von-yea. All yeas. Motion carried.

## Citizens' Concerns

None

## Superintendent's Update

Jeff presented a report on the amount of water pumped for the months of August and September 2018.

The Board and Jeff then discussed the influent and affluent for the Waste Water Treatment Plant. It is Jeff's belief that the height of the river has an impact of the affluent because it backs up and is measured as affluent. Jeff stated that we need to purchase a flow meter for the Waste Water Treatment Plant that would measure the influent and then that could be compared to affluent. He is going to look for a flow meter and the cost of the meter.

Von then asked Jeff if he has looked into purchasing a safety winch. The need of this equipment first came up couple of years ago and that Jeff was directed to purchase this equipment to protect the employees and the Village. The Board reiterated that none of the employees should be by themselves when in the pit at the pump house and in the clarifiers at the Waste Water Treatment Plant.

## Village Office Update

Karl brought the Board up to date on the last billing cycle and reported that he and Jeff overall were pleased with the billing process for the most recent billing cycle. He only had to call CMI twice.

New Utility Billing Clerk will be starting on October 25, 2018. Ms. Lear has three years of experience on using the Authority Utility System and that will be a great help.

Mr. Marko reported that he is still working on the potential water rate increase for 2019.

## Old Business

None

## New Business

None

## Ordinances and Resolutions

None

## Bills and Financial Report

Kory moved to approve payment of September 2018 bills and acknowledged presentation and review of the September 2018 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Von seconded the motion. Roll Call: Kory-yea; Von-yea; and Stan-yea. All yeas. Motion carried.

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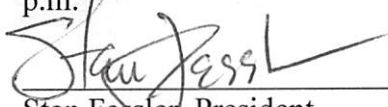
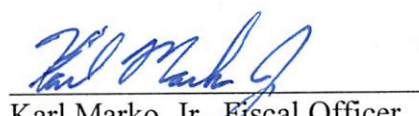
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## Adjourn

Stan moved to adjourn the regular meeting. Kory seconded the motion. Roll Call: Stan-yea; Kory-yea; and Von-yea. All yeas. Motion carried. Meeting adjourned at 8:26 p.m.

  
Stan Fessler, President  
Karl Marko, Jr., Fiscal Officer