

RECORD OF PROCEEDINGS

Minutes of

Village of Pleasant Hill Board of Public Affairs
Regular Meeting

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

March 16, 2020

20

The Village of Pleasant Hill Board of Public Affairs met in regular session on March 16, 2020. President Stan Fessler called the meeting to order at 7:30 p.m. Roll call: Von Fessler-present; Mindy Doseck-present; and Stan Fessler-present. Others present: Jeff Derksen, Service Superintendent; and Karl Marko, Jr., Fiscal Officer. Also in attendance were Mayor Lenny Wirz and Council Member Terri Studebaker.

Von moved to approve the February 18, 2019 Regular Board of Public Affairs meeting minutes as presented. Mindy seconded the motion. Roll Call: Mindy-yea, Von-yea and Stan-yea. All yeas. Motion carried.

Citizens' Concerns:

None

Engineering Reports

None

Superintendent's Update:

Jeff presented a list of items that he and the Village Employees have been working on for the last month.

1. Listing and providing the GPS coordinate for all Valves in the Village, including the curb shut-off valves.
2. Started the Village water system flushing program.
3. Maintenance on all generators.
4. Replaced the Heater Block for the Waste Water Treatment Plant (WWTP) generator.
5. Meter Replacement Program.

Von asked about the amount of Diesel Fuel on hand for the WWTP generator. It was determined that we would only have enough on hand to last approximately 24 hours. Board recommended to Jeff to look into ways to ensure that we would have a larger amount available to run the generator for more than one day.

Von stated that when the Board approved the Meter Replacement Program, the plan was to replace all of the old meters. (The discussion at December 2018 meeting was to purchase 100 meters in 2018, 200 in 2019 and 200 additional in 2020). Mayor Wirz said that we have replaced over half of the meters in the Village and have not seen the anticipated results from replacing the meters. The Mayor and Fiscal Officer Marko going by what the E.J. Prescott Representatives stated in their February 2019 briefing, expected that we would see a 10 to 15 percent increase in the water consumption billed to our residences. Since we have not observed an increase in the amount billed, the Mayor stated that we should incrementally replace the remaining meters. By doing this, it would allow the Village spread out the replacement program in the future when these meters need replaced.

Karl also stated that there are not enough funds in the Water Operating Fund to purchase the remaining meters required for the Meter Replacement Program. He estimated that would take approximately an additional \$35,000 to finish the program. Incrementally, the Meter Replacement Program can be accomplished over a three-year period. Von stated that he remembered the Council approving that they would fund half of the meters from the General Fund. Karl said that he went through the recordings of all the Council meetings after the meeting that the Board approved the Meter Replacement Program and could not find where Council approved paying 50 percent of the cost of replacing the meters.

Ordinances/Resolutions

At the previous Council meeting, Mayor Wirz presented Ordinance No. 1119, An Ordinance Charging Residences a Fee for Continued Occupancy After Water Services Have Been Terminated. Council tabled this Ordinance until the Board of Public Affairs has an opportunity to review the Ordinance.

Fiscal Officer provided a copy of this Ordinance to the Board Members in their pre-meeting packets. The Board, Mayor Wirz and Karl discussed the merits of adopting this Ordinance. All three Board Members were against the adoption of the Ordinance.

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Village Office Update:

Mr. Marko had nothing to report from the Village Office.

Old Business:

Von asked Jeff about the status of purchasing a level sensor for the water tower. Jeff replied that since his initial recommendation was considered too costly that he is still looking for something at a more reasonable price.

All three Board Members expressed their opposition to the development of the property just north of the WWTP and west of the Pleasant Hill corporation limits.

At the previous meeting, Mr. Peter Davis, Davis Voice & Data Network, LLC, addressed the Pleasant Hill Board of Public Affairs about placing an antenna on the water tower to provide internet services to sections of Newton Township that did not have cable.

After some additional discussion by the Board, Von moved not to allow any third party place an antenna on the Village water tower. Stan seconded the motion. Roll Call: Von-yea; Stan-yea; and Mindy-yea. All yeas. Motion carried.

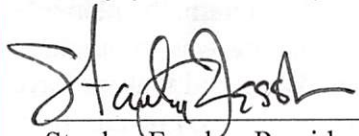
New Business:

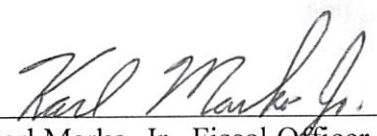
None

Bills:

Stan moved to approve payment of February 2020 bills and acknowledged presentation and review of the February 2020 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Mindy seconded the motion. Roll Call: Von-yea; Mindy-yea; and Stan-yea. All yeas. Motion carried.

Von moved to adjourn the regular meeting. Mindy seconded the motion. Roll Call: Stan-yea; Mindy-yea; and Von-yea. All yeas. Motion carried. Meeting adjourned at 8:50 p.m.


Stanley Fessler, President


Karl Marko, Jr., Fiscal Officer