

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 01-18
Village of Pleasant Hill Board of Public Affairs

Regular Meeting

Held _____ 20_____

April 16, 2018

The Village of Pleasant Hill Board of Public Affairs met in regular session on April 16, 2018. President Stan Fessler called the meeting to order at 7:32 p.m. Roll call: Stan Fessler-present; Von Fessler-present; and Kory Krofft-present. Others present: Jeff Derksen, Service Superintendent; and Karl Marko, Jr., Fiscal Officer. In addition, Acting Mayor Leonard Wirz and Council Member Terri Studebaker were in attendance.

Kory moved to approve the March 19, 2018 regular Board of Public Affairs meeting as written. Von seconded the motion. Roll Call: Stan-yea, Von-yea and Kory-yea. All yeas. Motion carried.

Citizens' Concerns:

The Board discussed the unpaid bill of 308 N. Main Street. Owner stated in a January 2018 letter that the plumbing problem that caused the high usage during the November-December billing cycle had been fixed. According to tenant, problem was not fixed and he turned the water off for that toilet. Tenant had not paid current utility bill and was working out of state. Mr. Marko stated that the water will be turned off if the current bill is not paid by next week. (*Payment for current utility bill was received on April 19, 2018*).

Mayor Wirz explained to the Board that he had asked Choice One Engineering to look at the drainage problem around the Waste Water Treatment Plant and recommend what needs to be done to alleviate the problem and potential damage to Plant. There was some discussion of building a detention pond just east of the Plant. However, that would require the Village to purchase several acres east of the Plant. No decision was made on this matter.

Superintendent's Update:

Jeff reported that all the new water lines for Pearson, Henry and North Street have been completed for the current street project.

The Village has received our EPA permit to operate the Waste Water Treatment Plant and it is good until 2023.

We have received a quote from Cummings-Bridgeway for maintaining our four generators for the utility department. Their quote seemed high and Jeff stated that he is planning to go out for other quotes.

Jeff also reminded the Board that we have to implement an Asset Management Plan by October 2018.

Village Office Update:

None

Old Business:

None

New Business:

None

Bills:

Von moved to approve payment of March 2018 bills and acknowledged presentation and review of the March 2018 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Kory seconded the motion. Roll Call: Von-yea; Kory-yea; and Stan-yea. All yeas. Motion carried.

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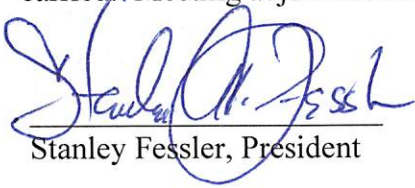
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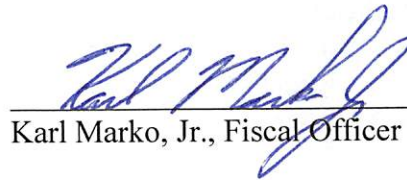
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Von moved to adjourn the regular meeting. Stan seconded the motion. Roll Call: Stan-yea; Kory-yea; and Von-yea. All yeas. Motion carried. Meeting adjourned at 8:44 p.m.


Stanley Fessler, President


Karl Marko, Jr., Fiscal Officer