

RECORD OF PROCEEDINGS

Minutes of

Meeting

Village of Pleasant Hill Board of Public Affairs

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ Regular Meeting _____ 20____
 September 21, 2020

Village of Pleasant Hill Board of Public Affairs met in Regular Session on September 21, 2020. President Stan Fessler called the meeting to order at 7:30 p.m. Roll Call: Stan Fessler-present; Von Fessler-present; and Mindy Doseck-present. Others present: Jeff Derksen, Service Superintendent; and Karl Marko, Fiscal Officer. Visitors at tonight's meeting were Ms. Judy Barga, Mayor, Mr. Lenny Wirz, Resident and Ms. Megan Sanders, Resident.

Von moved to approve the August 17, 2020 regular Board of Public Affairs meeting minutes as presented. Mindy seconded the motion. Roll Call: Mindy-yea; Stan-yea; and Von-yea. All yeas. Motion carried.

Citizens' Concerns

Megan Sanders, who resides at 305 W. Franklin Street, attended the meeting to discuss their most recent utility bill. During the last billing cycle, Ms. Sander's utility bill was based on water consumption of 40,500 gallons. Ms. Sanders stated that they had a leaking toilet that they fixed. She requested that the Board adjust her latest utility bill.

Von moved to adjust the Sanders' utility bill to the dollar amount that they were charged on their previous bill (May and June 2020). Mindy seconded the motion. Roll Call: Stan-yea; Mindy-yea; and Von-yea. All yeas. Motion carried.

Superintendent's Update

Jeff reported the July and August gallons pumped from our well field and the number of gallons going through the Waste Water Treatment Plant.

Jeff stated that the Mayor and Council toured the Waste Water Treatment Plant last month and are planning to visit the Water Well Field and Pump House tomorrow evening.

Jeff reported that a grease build up occurred at the High Street Lift Station and he had to call Mike's Sanitation to pump the lift station on a Saturday to avoid a worse problem.

Mr. Bill Smith, Village IT Technician, is working on a program that will enable us to analyze the weekly meter readings without having to look at each meter reading and compare it to the previous one taken two days earlier.

Jeff is still working on purchasing a pressure monitoring system for the water tower.

Wagner Paving will be in town to repair the streets that were opened for water main line repairs and the area around the valves in the High Street and Long Street intersection.

Jeff and the Board established that the first Asset Management Team Meeting would be held on October 5, 2020 at 6:00 p.m.

Village Office Update

Karl reported that for July and August we pumped 5,984,438 gallons (adjusted to 5,804,905 gallons for the 3% error rate on the flow meter) from our three wells. This averages to 93,627.49 gallons per day. The utility bills mailed on September 1, 2020 shows that we billed our residents 5,038,600 gallons. The average consumption for each day was 81,267.75 gallons per day. The difference between pumped and billed is 766,305 gallons or daily difference of 12,359.76 gallons.

Ordinance/Resolutions

None

Old Business

None

RECORD OF PROCEEDINGS
Village of Pleasant Hill Board of Public Affairs
Regular Meeting

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO. 10148

September 21, 2020

Held _____ 20 _____

New Business


Von would like the Board to revise our rules for filling swimming pools for Village and Newton Township residences prior to the next swimming season.

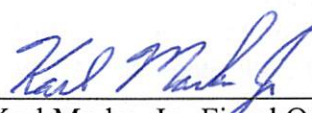
Bills and Financial Report

Stan moved to approve payment of August 2020 bills and acknowledged presentation and review of the August 2020 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Mindy seconded the motion. Roll Call: Mindy-yea; Stan-yea; and Von-yea. All yeas. Motion carried.

Adjourn

Mindy moved to adjourn the regular meeting. Stan seconded. Roll Call: Mindy-yea; Stan-yea; and Von-yea. All yeas. Motion carried. Meeting adjourned at 8:50 p.m.



Stanley Fessler, President

Karl Marko, Jr., Fiscal Officer