

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 100-101

~~Village of Pleasant Hill Board of Public Affairs~~

Regular Meeting

Held _____

20 _____

January 15, 2018

The Village of Pleasant Hill Board of Public Affairs met in regular session on January 15, 2018. Stan Fessler called the meeting to order at 7:30 p.m.

Prior to the Roll Call, Acting Mayor Judy Barga gave the Oath of Office to newly appointed Board of Public Affairs member, Mr. Von Fessler. Mr. Von Fessler's term will expire on December 31, 2021.

Roll call: Von Fessler-present; Kory Krofft-present and Stan Fessler-present. Others present: Jeff Derksen, Service Superintendent; Branden Walters, Assistant Service Superintendent; and Karl Marko, Jr., Fiscal Officer. In addition, Acting Mayor, Judy Barga and Council members Lenny Wirz and Terri Studebaker were in attendance to observe this evening's meeting.

Kory moved to approve the minutes of the December 18, 2017 regular meeting as presented. The motion was seconded by Von. Roll Call: Kory-yea; Von-yea; and Stan-yea. All yeas. Motion carried.

Reorganization of the Pleasant Hill Board of Public Affairs:

After discussion, Kory moved to elect Stan Fessler as President of the Pleasant Hill Board of Public Affairs. Von seconded the motion. Roll Call: Stan-yea; Von-yea; and Kory-yea. All yeas. Motion carried. Mr. Stan Fessler was elected as President of the Pleasant Hill Board of Public Affairs for 2018.

Kory moved to elect Kory Krofft as Vice President of the Pleasant Hill Board of Public of Public Affairs. Von seconded the motion. Roll Call: Von-yea; Kory-yea; and Stan-yea. All yeas. Motion carried. Mr. Krofft will be the Vice President of the Pleasant Hill Board of Public Affairs for 2018.

Stan moved to keep the meeting night on the third Monday of the month and the meeting time at 7:30 p.m. Von seconded the motion. Roll Call: Von-yea; Stan-yea; and Kory-yea. All yeas. Motion carried.

Citizens' Concerns:

None

Superintendent's Update:

Mr. Derksen reported that the flow meter at the well field is operating and so far it is showing that we are pumping approximately 20,000 gallons less than what he was calculating prior to the meter being installed. We will compare this to what we are billing to determine if we are either losing water through the distribution system or water meters throughout the Village have lost their accuracy and need to be replaced.

The EPA was in town to perform their every three-year inspection of the Water Distribution System. Stan was in attendance for the inspection. Jeff informed the EPA representative of some infrastructure improvements that the Board and Council are considering. It was the EPA representative belief that we are heading in the right direction and they stated that they would try to help us get some federal and state funding for future projects.

Jeff then informed the Board about some problems at the Waste Water Treatment Plant. Recently the blower motor went down and the return pump is no longer operating. He replaced the return pump with one that we had on the shelf. We need to purchase a new pump because we cannot afford to have the used pump fail.

The final item that Jeff brought before the Board was that the arms holding the brushes in the clarifier were bent and either needed to be replaced or repaired. Jeff recommended that we get them repaired by Onsite Field Services, Miamisburg, Ohio. The cost for the repair is \$2,885.00.

Kory moved to authorize Superintendent Derksen to obtain the services of Onsite Field Services to repair the clarifier Skimmer Arm for the quoted price. Von seconded the motion. Roll Call: Kory-yea; Von-yea; and Stan-yea. All yeas. Motion carried.

RECORD OF PROCEEDINGS

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BEAR GRAPHICS 800-325-8094 FORM NO 10148

Village of Pleasant Hill Board of Public Affairs

Regular Meeting

Held

20

January 15, 2018

Von moved to authorize Mr. Derksen to purchase a new return pump at a price not to exceed \$6,000.00. Kory seconded the motion. Prior to the vote Kory asked Jeff to check with a firm in Cincinnati area to see if they have the pump and compare the price to quote that Jeff received from a Cleveland firm. Roll Call: Kory-yea; Von-yea; and Stan-yea.

Village Office Update:

Fiscal Officer Marko provided a detailed report on the Village Funds that are managed by the Board of Public Affairs. Karl stated that Council will be adopting the 2018 Annual Appropriation at the February Regular meeting and that there is still time to add or delete items in the draft ordinance.

Karl also reported to the Board that there have been some substantial errors made on the Newton Local School's utility bills since the opening of new school building. He is working with CMI to determine how and why some of the errors occurred.

Old Business:

None.

New Business:

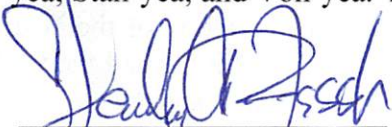
The Board then the discussed the purchasing of 500 radio reads to be installed on all of the water meters throughout the Village. At the moment we have approximately 50 radio reads installed. We received a quote from EJ Prescott for 500 radio reads for a price of \$67,500.00. If we purchase all 500 at one time, EJ Prescott will provide the Village at no addition cost a new handheld meter reader, docking station and software for this equipment. These items retail for around \$20,000.00. Karl believes that the Board could use \$33,750.00 out of the Water Line and Tower Improvements Fund and the balance (\$33,750.00) could come out of the General Fund. After some additional discussion;

Von moved to request 50 percent (\$33,750.00) from Council for the purchase of the 500 snap on radio reads. Kory seconded the motion. Roll Call: Von-yea; Stan-yea; and Kory-yea. All yeas. Motion carried.

Bills:

Kory moved to approve payment of December 2017 bills and acknowledged presentation and review of the December 2017 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Stan seconded the motion. Roll Call: Von-yea; Stan-yea; and Kory-yea. All yeas. Motion carried.

Stan moved to adjourn the regular meeting. Kory seconded the motion. Roll Call: Kory-yea; Stan-yea; and Von-yea. All yeas. Motion carried. Meeting adjourned at 9:31 p.m.



President: Stanley Fessler



Fiscal Officer: Karl Marko Jr.