

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 148 Village of Pleasant Hill Board of Public Affairs

Regular Meeting

Held _____ 20 _____

February 19, 2018

The Village of Pleasant Hill Board of Public Affairs met in regular session on February 19, 2018. President Stan Fessler called the meeting to order at 7:30 p.m. Roll call: Stan Fessler-present; Kory Krofft-present; and Von Fessler-present. Others present: Jeff Derksen, Service Superintendent; and Branden Walters-Assistant Service Superintendent. Fiscal Officer Karl Marko was unable to attend this evening's meeting and Mayor Wirz took the minutes for him. Visitors at tonight's meeting were Acting Mayor Lenny Wirz and Council Member, Terri Studebaker.

Von moved to approve the January 8, 2018 regular Board of Public Affairs meeting minutes as written. Kory seconded the motion. Roll Call: Kory-yea, Von-yea and Stan-yea. All yeas. Motion carried.

Citizens Concerns:

Owner of Property at 308 N. Main Street submitted a letter requesting that water bill be adjusted because they had a water leak and were billed for using over 146,000 gallons of water. Water leak was attributed to a running toilet. Because no documentation was provided to support their statement that the problem was fixed and prior history at this address, the request was tabled until the next Board meeting. Board members requested that Fiscal Officer provide additional information prior to making a decision.

Access Engineering Solutions, LLC

A preconstruction meeting will be held this Friday, February 23, 2018 at 10:00 a.m. Mayor Wirz invited Board members to the meeting.

Superintendent's Update:

Jeff and Branden reported several items to the Board

1. The second pump was installed at the Sewer Plant. We may have to purchase tools for maintenance and additional anchor points.
2. Branden and he are charting the amount of rainfall and the affect it has on Sewer Plant input and output. Graphs were presented to Board Members to enable them to better see the impact of rain on the Sewer Plant.
3. Jeff and the Board then discussed the plan on how they would install the radio reads on Village's residences.
4. Branden reported that the East High Street Lift Station needed to be pumped out. The Board and Jeff decided that a letter needed to be mailed to the residents using the lift station on what can and cannot be flushed down the toilets. Several strange items were found that possible contributed to the problems at the lift station. Also, the letter will state that residents in the area need to be on alert in case the light on the lift station goes from green to red.

Village Office Update:

Village Fiscal Officer, Karl Marko reported to the Board that Village Council did include \$33,750.00 in the 2018 General Fund Appropriations for half of the cost of the radio reads.

Old Business:

Purchasing the remainder of the radio reads to finish the installations of the radio reads for the entire Village. The 2018 Annual Appropriation includes \$67,500.00 for the purchase of 500 radio reads. After some discussion by the Board; Von moved to authorize the purchase of 500 radio reads from EJ Prescott for the amount of \$67,500.00. Kory seconded the motion. Roll Call: Von-yea; Stan-yea; and Kory-yea. All yeas. Motion carried.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO. 1014 Village of Pleasant Hill Board of Public Affairs

Held _____ Regular Meeting _____ 20 _____

February 19, 2018

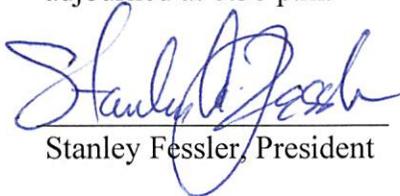
The Board was provided a detailed report from Fiscal Officer Marko about the billing issues with the two major accounts for Newton Local Schools. After a lengthy discussion; Kory moved to authorize the Fiscal Officer to draft a letter to Newton Schools explaining the problem with the two accounts, why it happened and what corrective action the Village has taken to fix the problem. Also, the School should be made aware that their water and sewer costs could go up by approximately \$4,000.00 for 2018. Von seconded the motion. Roll Call: Stan-yea; Kory-yea; and Von-yea. All yeas. Motion carried.

New Business:
None

Bills:

Stan moved to approve payment of January 2018 bills and acknowledged presentation and review of the January 2018 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Kory seconded the motion. Roll Call: Von-yea; Kory-yea; and Stan-yea. All yeas. Motion carried.

Von moved to adjourn the regular meeting. Stan seconded the motion. Roll Call: Stan-yea; Kory-yea; and Von-yea. All yeas. Motion carried. Meeting adjourned at 8:38 p.m.


Stanley Fessler, President


Karl Marko, Jr., Fiscal Officer