



## Village of Pleasant Hill

200 Walnut Street

PO Box 557

Pleasant Hill, Ohio 45359

Phone: (937) 676-3321

[www.pleasanthillohio.com](http://www.pleasanthillohio.com)

### ACH Agreement

**ATTACH VOIDED CHECK HERE**

**If you do not have checks, please ask your financial institution for a document that shows your routing and account number.**

**If it is a saving account, please attached voided deposit ticket here and specify that it is a savings account.**

#### Automatic Clearing House ACH

For the benefit and convenience, the Village of Pleasant Hill is hereby authorized to automatically deduct from my checking account the amount of utility bill every two months, which included a \$1.00 convenience fee Jan, Mar, May, July, Sept and Nov on the 15<sup>th</sup> day of the month or the first business day following (not the due date stated on the bill). I agree to be bound by set forth below, in addition to the bank's regular rules governing checking/savings accounts.

#### Rules

1. The term "bill" means, Water, Sewer and Refuse
2. Deposit or agrees that the bank's right with respect to each bill shall be the same as if each bill were a check drawn on the bank account and signed personally by the depositor and that the bank be fully protected in honoring each bill
3. This authority is to remain in effect until revoked by the bank, Village (utility business) or depositor. If the depositor does not contain sufficient funds twice in one year, the utility business will void this agreement with written notice to the customer.
4. The Bank's sole responsibility and duty shall be to charge the depositor's account for the amount issued from the utility company.
5. The Bank is under no obligation to notify depositor of either payment or dishonor of utility bills. Bills will be returned unpaid to the utility company if depositor's account does not contain sufficient funds to cover the amount of said bill. If payment is denied by the bank, the customer will be notified and will be charged \$30.00 processing fee and responsible to make a payment by cash or money order before the due date to avoid penalties.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

I wish to receive my bill and newsletters at this provided email: \_\_\_\_\_

(Please Print Clearly)

**Village use Only:**

Utility Account Number: \_\_\_\_\_ Dated Entered in System: \_\_\_\_\_ Effective Date \_\_\_\_\_

Initial of Person Who Entered It: \_\_\_\_\_

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