

PLEASANT HILL VILLAGE COUNCIL REGULAR
MINUTES

October 13, 2008

Mayor Gary Johnston called the regular meeting to order at 7:00 p.m. Roll call: Melinda Clark – arrived at 7:10 p.m.; Donna Favorite – present; Rick Baker – present; John Schultz – present; Robert “Bob” Sollmann – present; Ronald “Bud” Perry – present. Others present were Ron Jackson; Brian May from Fanning/Howey Engineering; Jeff Derksen, Service Superintendent; Gary Johnston, Mayor; Debbie Cress, Fiscal Officer.

Donna made a motion to approve the minutes of the September 8, 2008 regular meeting and the September 22, 2008 special and workshop meetings; seconded by John. Roll Call: Donna – yes; John – yes; Rick – yes; Bob – yes; Bud – yes. Motion carried.

Miami County Sheriff’s Department Report: No representative was present.

Gary reported to Council that he had received several complaints about the location of the road closed sign at the junction of E SR718 and Johnson Rd; he had contacted ODOT and they had informed him that since the sign is outside of the Village limits, ODOT controls the placement and it is where it needs to be. He suggested that future complainants be referred to ODOT.

Citizens’ Comments:

Council asked if Mr. Jackson had considered the request to modify the approach along his property on the north side of E Monument St; Ron stated that he does not want it changed and Council considered his reasons. Rick commented that based on how this issue was handled on W Monument St, Council has set a precedent of allowing the property owner to determine this. Gary asked if there were any further discussion or action on the request to modify the approach along Ron Jackson’s property on the north side of E Monument St; there being none, Gary stated that the E SR718 plans would remain as drawn, and there would be no change in the approach.

Project: E SR718 – Brian May presented VTF Excavation’s payment application number 1 for \$93,630.24 (invoice 1230 for \$101,772.00 minus \$8,141.76 retainage) with OPWC paying \$69,286.38, ODOT paying \$0, and the Village paying \$24,343.86. Brian reported that there are no change orders on this invoice and this takes them through October 1.

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Brian confirmed that the work being invoiced has been completed. Rick made a motion to approve VTF Excavation's payment application number 1 (OPWC disbursement request number 1); Donna seconded. Roll call: Rick - yes; Donna - yes; Melinda - yes; John - yes; Bob - yes; Bud - yes. Motion carried. Brian presented for Gary's and Debbie's signatures the OPWC payment application, disbursement request number 1. Gary also signed document 00518 Application for Payment - estimate number 1.

Project: Building Demolition, Parking Lot, and Lighting Project - Brian May presented VTF Excavation's payment application number 1 for \$23,322.00 (invoice 1231 for \$25,350.00 minus \$2,028.00 retainage) with CDBG paying \$23,322.00 and the Village paying \$0. Brian confirmed that the work being invoiced has been completed. Rick made a motion to approve VTF Excavation's payment application number 1; John seconded. Roll call: Rick - yes; John - yes; Donna - yes; Melinda - yes; Bud - yes; Bob - yes. Motion carried. Gary signed document 00518 Application for Payment - estimate number 1.

Brian explained to Council that the Vectren gas lines were not installed three feet deep under the street as Vectren had stated, this is a construction issue, and after much discussion, Vectren agreed to relocate the lines to under the sidewalks, on both sides of the road, as was done on W SR718. The time frame for Vectren to complete this work has not been determined, which means the construction schedule has been affected. Council agreed that they want Vectren to give advance notice to their customers and test lines early in a week. Gary stated that if Vectren does not send out flyers, the Village will; Council consensus was that they want the Village to communicate with the customers. Gary stated that he will contact Vectren and find out what they're going to do.

Brian, Gary, and Council discussed the Building Demolition, Parking Lot, and Lighting Project. Gary requested that Council members look at the old sidewalk, and suggested consideration of replacing it. It was agreed this would be on the next workshop's agenda.

Council discussed the road appearance at the intersection of SR48 and SR718, and requested that Brian make a recommendation.

Project: W SR718 - Brian reported that there is a cracked sidewalk on the east corner of Williams that he will probably have Finrock Construction replace; this is the only damage/repair that has been turned in to him. He expects to have the marking for the street lights completed this week, with a paint spot on the back of the curbs indicating

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possible placement of a street light. It was agreed that the entire length of the project would be marked.

Committee Reports:

Melinda reported that there is no park layout yet; they are waiting to find out where the school access road will be. Brian stated that the engineers need to know how much parking is being planned, so they can determine hard surface vs grass for drainage purposes. Melinda agreed to contact Stan Fessler about development of the park layout.

Department reports:

Service Superintendent: Jeff reported that they have not had an opportunity to work on the tree removal project at Tommy Lewis Park.

Melinda provided an update on the BPA's N SR48 water line project. Council was made aware of the Board of Public Affairs October 15 meeting with the Newton Township N SR48 customers.

Donna made a motion to adopt Resolution 2008-17 A Resolution Awarding a Contract for the Library Replacement Air Conditioning Project; and Authorizing the Mayor to Sign the Contract Documents; Melinda seconded. It was noted that this contract was awarded at the September 8 meeting, but that Nikki Reese, Community Development Program Manager for the Miami County Department of Economic Development, had requested this action be taken in the form of a resolution. Roll call: Donna - yes; Melinda - yes; Rick - yes; John - yes; Bob - yes; Bud - yes. Motion carried.

Paul Wagner had submitted a letter requesting that Council support his membership in the Ohio Municipal Attorneys Association at a cost to the Village of \$83.33, as compared to last year's Village cost of \$175. Donna made a motion to approve payment of this cost; Rick seconded. Roll call: Donna - yes; Rick - yes; Bud - no; Bob - yes; John - yes; Melinda - no. Motion carried 4 - 2.

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Gary reported that Covington's mayor, Lowell Yingst, had asked him about Pleasant Hill's participation in a survey for senior housing availability. After discussion, Council consensus was that they do not have an interest in such a survey because there is senior housing currently available in the Village.

Committee Reports:

Donna reported that she had met with Rick and with representatives of the Fire Department and their auxiliary and the School, and they have developed a plan for trick or treat night. Debbie reported that last year the Village had spent \$147.15 for drinks and candy. Donna proposed that \$164.50 be spent (\$75 for costume prizes and \$89.50 for drinks and candy). It was discussed that the next Newton Township meeting is not until October 28, and it is unknown if they will want to participate in sponsoring this event. Bud made a motion to approve the plan and spending proposed by Donna, and if the Township decides to reimburse the Village for half, that will be fine, if not, fine; Melinda seconded. Discussion: if the Township wants to, they can reimburse the Village for half, or they can take care of the Christmas arrangements. Roll call: Bud - yes; Melinda - yes; Bob - yes; John - yes; Rick - yes; Donna - yes. Motion carried.

Ordinances and Resolutions:

Resolution 2008-18 2008 Appropriation Line Item Changes by Fund. Debbie explained that these line items changes are needed because there is only \$150 appropriated for the Halloween event. Melinda made a motion to adopt Resolution 2008-18 2008 Appropriation Line Item Changes by Fund; seconded by Rick. Roll call: Melinda - yes; Rick - yes; Donna - yes; John - yes; Bob - yes; Bud - yes. Motion carried.

JFD - Bud reported that the Fire Department had purchased mannequins for CPR classes, and has submitted a proposal to the State to become a training facility. He also provided a report on the proposal for the update of the heart monitoring machines. He reported that they are delaying plans for a new vehicle until after the election (renewal levy on the ballot); and also reported the importance of having a due date penalty in the contract.

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Resolution 2008-19 2008 Appropriation Line Item Changes by Fund. Debbie explained the reasons these line items changes are needed. Melinda made a motion to adopt Resolution 2008-19 2008 Appropriation Line Item Changes by Fund; seconded by John. Roll call: Melinda - yes; John - yes; Bud - yes; Bob - yes; Rick - yes; Donna - yes. Motion carried.

Old Business:

Workshop Items: Tommy Lewis Park - Gary and Council discussed that they are still uncertain about what can be done to prevent the sinking. Proposals on removing/relocating the walkway were discussed; concern about preserving the intent behind the named bricks was recognized. Jeff agreed to look among his records for a list of people who dedicated bricks. Bud agreed to contact contractors for ideas. It was agreed to discuss this further at the next workshop meeting.

Library Air Conditioning Replacement Project - Gary reported that this project has not started and he will contact the contractor to find out the schedule. It was agreed that the window units need to be removed before cold weather.

New Business:

Items for the next workshop meeting: Melinda proposed that Council consider a parking ordinance for the 2 N Main St parking lot. Gary requested that Council be considering what they want to do/can afford to do on Church St, e.g. sidewalks, street width, etc.

Bud made a motion to approve payment of the September bills and acknowledge presentation and review of the September Primary Bank Reconciliation, Payment Summary, and Payroll Register Summary and September year to date Fund Summary, Appropriation Summary, and Revenue Summary; Bob seconded. Roll call: Bud - yes; Bob - yes; Melinda - yes; Donna - yes; John - yes; Rick - yes. Motion carried.

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Melinda made a motion to adjourn, seconded by John. Roll call: Melinda – yes; John – yes; Bud – yes; Bob – yes; Rick – yes; Donna – yes. Motion carried. Meeting adjourned at 8:35 p.m.

Mayor / Gary Johnston

Fiscal Officer / Debbie Cress