

PLEASANT HILL VILLAGE COUNCIL REGULAR MEETING  
DECEMBER 11<sup>TH</sup>, 2006  
MINUTES

Mayor Gary Johnston called the meeting to order at 7:00pm. Roll Call: Melinda Clark, Donna Favorite, John Schultz, Robert "Bob" Sollmann, Ronald "Bud" Perry all present and Rick Baker absent. Others present were Jeff Derksen Service Superintendent, Tim Byrd Assistant to the Service Superintendent, Tony Fessler Fiscal Officer, Gary Johnston Mayor, Paul Wagner Solicitor, Sgt. James McGlinch Sheriff's Department representative, and Debbie Cress Income Tax Administrator.

John moved to approve the November 13, 2006 regular meeting and November 20, 2006 special meeting minutes as submitted, seconded by Bob. Roll Call: John, Bob, Bud, Melinda, and Donna all yes. Motion carried.

Sheriff's Department: Sgt. McGlinch had no items of concern; Council had no comments or questions.

Citizens' Comments: None present.

Department reports:

Service Superintendent, Jeff Derksen, introduced new employee Tim Byrd. Jeff reported that the Christmas lights were put up with new red bulbs and he has received several positive comments. They have also poured all the cemetery foundations. Jeff has been training Tim and they are performing normal maintenance at this time.

The Mayor requested that Jeff obtain tree quotes for the cemetery, so Council can act at the January meeting. Bud Perry asked about the status of obtaining a compressor and Jeff stated that he is checking options, and expects to report back at the January meeting.

Solicitor, Paul Wagner reported that he had reviewed the lease between the Village and the Miami County – Troy Library and the Village has grounds to request that the Library pay for the maintenance of any additions, including the air conditioning/furnace maintenance request. The Mayor stated that he will send a letter to the Library stating the Council has reviewed their request and that by contract terms and the advice of their attorney it is the responsibility of the Library to deal with the furnace situation. The Mayor and Council discussed the history of the Village Council's involvement with the Library, the will, terms of the building lease, and current balance of approximately \$11,000 remaining in the Library Fund.

Mayor, Gary Johnston reported that an 8" drain pipe needs to be installed from Grace Street to Franklin Street where there is about a two foot drop and the estimated cost is \$5,000. Council discussed and reviewed maps and design from Jason Winner of Fanning/Howey. Bob made a motion to obtain quotes for the Grace Street drainage project, seconded by Melinda. Roll call: Bob, Melinda, Donna, John, and Bud all yes. Motion carried.

The Mayor presented the information he had received at the Miami County FEMA meeting about the availability of Pre-Disaster Mitigation Competitive Grants. Project number 48 is a mitigation plan for the Village well fields. It would involve moving items above the 100 year flood plain, tornado resistant buildings, emergency backup power, and adequate security. He expressed the concerns about the location of the well fields and reported that Miami County FEMA group has placed a high priority on addressing the issues and up to \$3,000,000 may be available for the project. He noted that the first step is development of a plan, and recommended that Village Council authorize the Board of Public Affairs in conjunction with an engineering firm to develop such a plan. Council

discussed time lines, grant requirements and eligibility, and matching funds requirements. Melinda made a motion to authorize the Board of Public Affairs and an engineering firm of their choice, to develop a disaster mitigation plan for the Village well fields, seconded by Donna. Roll call: Melinda, Donna, John, Bob, and Bud all yes. Motion carried.

#### Committee Reports:

Donna asked whether the Village was ready for Santa's arrival. Rick, who was absent, was in charge and no other Council members had any update.

The Mayor reported that the second meeting regarding the CDBG Distress Grant was not as well attended as the first meeting. However, a list of projects was compiled and Ron Putoff is preparing a survey that will be sent to residents and owners of property within the Village. The third meeting will probably be in February after the surveys are returned and summarized by Ron. The collection points for the surveys will be at the Covington Savings and Loan and the Village Office. The surveys will be mailed near Christmas and we hope they will be returned by mid January.

#### Ordinances and Resolutions:

Melinda moved to Table the Third Reading of Ordinance 1021 Adopting New Zoning Standards, seconded by John. Roll Call: Melinda, John, Bud, Bob and Donna all yes. Motion carried. Melinda expressed concern as to who would be the Village Zoning Inspector if the Ordinance is passed. The Mayor said the Planning Commission has discussed this and the Village will need to address the issue in the near future, so Council should start thinking of someone to fill that position.

Melinda moved Resolution 2006-14 Contract for the Public Defender Services for Representing Indigent Defendants, seconded by Donna. Roll Call: Melinda, Donna, John, Bob and Bud all yes. Motion carried.

Melinda moved Resolution 2006-15 2006 Appropriation Line Item Changes by Fund, seconded by John. Roll Call: Melinda, John, Bob, Bud and Donna all yes. Motion carried.

Melinda moved Resolution 2006-16 To Amend the Certificate of Estimated Resources to the Miami County Auditor for the Year 2006, seconded by Donna. Roll Call: Melinda, Donna, John, Bob and Bud all yes. Motion carried.

John moved Resolution 2006-17 For 2007 Temporary Appropriations in the Amount of \$300,000.00, seconded by Bob. Roll Call: John, Bob, Bud, Melinda and Donna all yes. Motion carried.

Old Business: There was none.

#### New Business:

Tim Byrd explained his duties as a Miami County Fair Board Member in taking care of the Art Hall exhibits during the Fair. He explained that he will be taking his vacation during the Fair but he would need about two days before the Fair to get the Art Hall ready and to accept entries. Tim was asking about taking the time off without pay or if there was a comp time procedure. Council did not want to start a comp time policy so Melinda moved to give Tim Byrd two days off prior to the Miami County Fair without pay, seconded by Bud. Roll Call: Melinda, Bud, Bob, John and Donna all yes. Motion carried.

Council asked Jeff to obtain prices for stackable and folding chairs for the Council Room by the next meeting.

Bud moved to waive the residency requirement for full time employees of the Village per the current personnel policy for Tim Byrd, seconded by Bob. Roll Call: Bud, Bob, John, Donna and Melinda all yes. Motion carried.

The Mayor reported that at the last Joint Fire District meeting they discussed how the ceiling has been replaced, due to the water damage that had occurred about two years ago, and the expense was over \$800.00. The Village had received an insurance claim check for \$547.33 back in February of 2005 and it has not been spent yet. Bob moved to pay the Joint Fire District the \$547.33 to offset their expenses on the ceiling, seconded by John. Roll Call: Bob, John, Donna, Melinda and Bud all yes. Motion carried. The Mayor reported that the JFD is in the process of updating the bylaws of the JFD which has not been updated since 1985. The updated by laws will essentially separate the Rescue Squad and the Fire Department. The Chief of the Rescue Squad and the Fire Chief will both report directly to the JFD. The Chief of the Fire Department will have the overall responsibility of the Building and Facilities. The current Rescue Squad is now receiving quite a sum of money for runs that has not been received in the past and the Squad now has as many members as it had prior to the separation of duties earlier in the year. Thus it warranted updating the bylaws to properly reflect the current needs of the Community to have a highly professional Rescue Squad.

Melinda moved to keep the 2007 payroll allocations the same as last year with the Cemetery Fund allocations being absorbed by the General Fund, seconded by Donna. Roll Call: Melinda, Donna, John, Bob and Bud all yes. Motion carried. Jeff will be 32% General, 34% Water and 34% Sewer. Tim will be 70% General, 15% Water and 15% Sewer. Debbie will be 50% General, 20% Water, 20% Sewer and 10% Refuse. Tony will be 80% General, 10% Water and 10% Sewer.

Melinda asked Jeff to update the Village Council at the next meeting on his CDL license.

Melinda moved to allocate from the General Fund an amount not to exceed \$175.00 for Christmas gifts for the six current employees, seconded by Bob. Roll Call: Melinda, Bob, Donna, John and Bud all yes. Motion carried.

Melinda moved to pay the bill, seconded by Bob. Roll Call: Melinda, Bob, Bud, John and Donna all yes. Motion carried.

Paul informed the Council that if an employee is driving a vehicle that requires a CDL license it should be stopped immediately because it does open the door for possible problems with the Village and especially the employee if something would happen. Paul couldn't think of any circumstance where a person should drive a vehicle that requires a CDL license whether it is on the road, alleys or parking lot.

Melinda moved to adjourn, seconded by Donna. Roll Call: Melinda, Donna, John, Bob and Bud all yes. Motion carried. Meeting adjourned at 8:55pm.

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Mayor/ Gary Johnston

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Fiscal Officer/ Tony Fessler