

PLEASANT HILL BOARD OF PUBLIC AFFAIRS

APPROVED

December 15, 2008

The Village of Pleasant Hill Board of Public Affairs met in regular session on December 15, 2008. BPA President Stanley Fessler called the meeting to order at 7:30 p.m. Roll call: Stan Fessler – present; Kory Krofft – present; Jamie Clark – present. Others present: Gary Brewsaugh, Roger Bridgeman, Nick Diehl, Jamie & Grady Hicks, Steve Overmyer, Jennifer Schwartz, Jeff Derksen, Service Superintendent; Debbie Cress, Fiscal Officer. Tony Fessler arrived at 7:45 p.m.

Kory moved to approve the November 17, 2008 regular meeting minutes as presented; seconded by Jamie. Roll call: Kory – yes; Jamie – yes; Stan – yes. Motion carried.

Citizens Concerns:

Larry Farno brought up the concern of having been charged a tap in fee, since he previously had allowed the village an easement on his property with no charge. BPA members stated that they thought before any work was started that the final plans would be brought back to BPA Board and since the original plans, that were stated at the October 20, 2008 meeting, were not followed and a different tap in was started, there should be a charge as it will not benefit the BPA as it would have if the original approved tap in had been followed. BPA Board informed Larry they would consider his request.

N. State Rt. 48 Project:

Stan stated that no grant money is available at this time for the N. State Route 48 project. Stan opened the three quotes that were received for the project. They were VTF Excavation LLC at \$24,885.00, Finrock Construction Co. Inc. at \$21,530.00 and Tom's Construction Inc. at \$16,303.55. Discussion followed. Stan suggested that by using Tom's Construction Inc.'s quote, to bill property owners \$13,500 divided by 8 equals 1685.00 per property. A pay off of five years would be \$337.00 per year, seven years would be \$241.00 per year, and so on. Kory brought up about billing interest and it was decided to check on this with Paul, our attorney, to make sure BPA can charge interest on the paying back of the expenses of the N. State Route 48 Project. Nick Diehl asked if an antique hydrant was going to be installed in this area. Stan stated that an antique hydrant/hydrants would be in that area. Kory stated that the new line put in would be the property of the village. Stan stated that if Tom's Construction Inc.'s quote was chosen they could start as early as the last week of December 2008. The property owners would then be notified if they wish to pay their portion of the bill all at once or to be billed through their water bill. Jamie moved to accept Tom's Construction Inc. quote for the North State Route 48 Project, the Village materials and accepting with alternates one and two for a total price of \$16,303.55 with Jeff Derksen being the project coordinator, seconded by Kory. Roll Call Jamie–yes; Kory–yes; Stan–yes. Motion carried. Nick asked to have it in the minutes that the Board of Public Affairs will maintain the lines for this project when it is completed. Kory stated that all members agreed that his request be put in the official minutes. Jeff asked that property owners be notified what condition their service lines are in.

PLEASANT HILL BOARD OF PUBLIC AFFAIRS

APPROVED

December 15, 2008

Clerk Updates:

On water bills, Chris Chapman was sent a letter and a certified letter. As of today the office had not received a notice back on the certified letter. After much discussion it was decided to put an additional notice on his door. His meter needs to be repaired and if it is not repaired a boot will be put on his on/off value with an administrative fee cost added to his water bill. If he makes no attempt to contact the Service Superintendent's office, he is to be informed that if there is any more tampering with the water value, steps will be taken to turn the matter over to Paul, our attorney.

Superintendent's Update:

Jeff requested to attend a professional meeting seminar of class actions on January 8, 2009 for \$50.00 for 5.5 hours adding to his continuing education requirements. Kory moved to accept request; seconded by Stan. Roll Call: Kory-yes, Stan-yes, Jamie-yes. Motion carried.

Jeff stated that there are some drainage issues on sewer lines. They are on East High Street and West of Williams between Monument and High Street. Jamie stated for Jeff to get at least two quotes to have root removal done on these lines and bring it back to the Board for approval. Jeff informed the Board that in the spring he would be looking to replace the self starter on the pumps as they continue to have problems on a regular basis. Jeff said that the Board needed to let him know what to do about the OUP's registration. Stan reported that we have no membership with them and if we wanted to be notified when work was going to be done it would cost 45 cents per message for nonmembers and 20 cents per message for voting members, and they will keep files on messages for around seven years. Stan stated to have Jeff sign up the first of the coming year when OUP changes their policies, to register to be a voting membership. He suggested that the e-mail messages be sent to Jeff and the clerk's office. Jeff will look to see if any additional software is needed to send messages to him. Stan suggested that after the first of the year, that Jamie put the message as a link on the Board's website.

New Business:

Jamie stated that Mike's Sanitation has increased their rates from .09 cents to .099 cents. This is around a 10% increase. Kory moved to accept the increase of .09 cents to .099 cents effect November 11, 2008, seconded by Jamie. Roll Call: Kory-yes, Jamie-yes, Stan-yes. Motion carried.

The clerk received a change order bill from VTF Excavation, LLC for extra work to attach sewer laterals into a sanitary line for \$598.60. Jamie moved to accept the VTF Excavation, LLC change order payment, seconded by Kory. Roll Call: Jamie-yes, Kory-yes, Stan-yes. Motion carried.

PLEASANT HILL BOARD OF PUBLIC AFFAIRS

APPROVED

December 15, 2008

Bills:

Kory moved to approve payment of bills presented, seconded by Jamie. Roll Call: Kory–yes, Jamie–yes, Stan–yes. Motion carried.

Update on Fiscal Officer Replacement:

Debbie stated that this meeting was her last day as Fiscal Officer as she was starting vacation on the 16<sup>th</sup> of December 2008 and would not be returning to her position. Stan and the council thanked Debbie for all her service to them. Tony Fessler and Carol Fessler are stepping in to finish out the year and to continue the work of the Fiscal Officer.

Executive session:

Stan stated that the Board would go to executive session at this time to discuss the potential avoidance of litigation. Kory moved to go to executive session with the following people; Jeff, Debbie, Tony, Kory, Jamie and Stan seconded by Stan. Roll Call: Kory–yes, Stan–yes, Jamie–yes. Motion carried. Time: 9:20 p.m.

Jamie moved to adjourn executive session, seconded by Kory. Roll Call: Jamie–yes, Kory–yes, Stan–yes. Motion carried. Time 9:25 p.m.

Old Business:

Stan stated that the Board would not take any action on the D.P. L. letter of collection dated April first.

Discussion on Larry Farno's request:

Discussion was held on Larry Farno's concern of the property owner's, Dawn Spitler's, tap-in fee that was charged. Council took into consideration that no fee was charged for the village easement to his property but found no one that said they gave Larry Farno an ok to start construction on the tap-in at the new location. Jamie moved to reduce the property owner's tap-in fee by \$200.00 making the new charge to the property owner to be \$800.00, seconded by Kory. Roll Call: Jamie–yes, Kory–yes, Stan–yes. Motion carried.

Miller Brothers:

Miller Brothers is out of business, so Jeff will check into other companies to contact with.

PLEASANT HILL BOARD OF PUBLIC AFFAIRS

APPROVED

December 15, 2008

Reorganization:

Discussion was held on reorganization of the Fiscal office duties in relationship to the BPA needs. Jamie reported that there were computer changes needed to be taken care of in the Fiscal Officer's office. Kory will work with Jamie in getting the computer changes made.

Jamie moved to adjourn; seconded by Kory. Roll Call: Jamie–yes, Kory–yes, Stan–yes. Motion carried. Meeting adjourned at 9:55 p.m.

-----  
President: Stanley Fessler

-----  
Fiscal Officer

\* Minutes were taken by Debbie Cress and transcribed by Carol Fessler per recorded tape and Debbie's notes.