

PLEASANT HILL BOARD OF PUBLIC AFFAIRS

November 17, 2008

MINUTES

The Village of Pleasant Hill Board of Public Affairs met in regular session on November 17, 2008. BPA President Stanley Fessler called the meeting to order at 7:30 p.m. Roll call: Stan Fessler – present; Kory Krofft – present; Jamie Clark – present. Others present: Craig Mescher, Fanning/Howey; Jeff Derksen, Service Superintendent; Fiscal Officer, Debbie Cress.

Jamie made a motion to approve the October 20, 2008 regular meeting minutes as presented; seconded by Kory. Roll call: Jamie – yes; Kory – yes; Stan – yes. Motion carried.

Citizens Concerns: No citizens were present.

Fanning/Howey:

Craig Mescher reported that soil borings at the sewer plant are not completed. Craig presented the contract for the WWTP upgrade that Village Council and Fanning/Howey need to enter in to; he requested that Council act on this in January, noting that the effective date is when it is signed. The BPA requested that one copy of the contract be sent to Paul Wagner for his review. Jeff reported that he had given Craig and Jill Grow a tour of the sewer plant, answered questions, and provided documents related to the construction and history of the current plant. BPA, Craig, and Jeff reviewed the current facilities.

There was no E SR718 Change Order for this meeting.

Department Reports:

Fiscal Officer's Report:

Debbie reported that she had issued the water/sewer usage credit and the driveway repair payment to the Gibsons.

Debbie presented the water usage analysis by the residents on W SR718 that Stan had requested. It was agreed that there is so much individual variability that it would be difficult to draw any conclusions about usage.

Debbie reported that she has not finished some of the items from the October 20 meeting.

Debbie reported that she is working on the financial projections.

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Debbie reported that she is continuing to work through the FEMA claim process for recovery of costs from the September 14 wind storm, and will attend another meeting on November 18.

Superintendent's Report:

Jeff reported that he has a meeting on November 18 with the school about the sewer plan for the new building; this was discussed and the BPA instructed him to make sure that they follow the Village regulations for new development.

The BPA, Jeff, and Debbie discussed the Farno/Spitler situation: Star-Ex installed a sanitary sewer connection to the Village main line from the Spitler property. No tap-in fee was paid, nor were arrangements made for Village inspections. Jeff reported that the required permits were obtained from Miami County and it had been inspected four times by Miami County; he is satisfied that the installation is correct. Star-Ex has agreed to e-mail him the installation progress pictures. Jeff reported that the connection is being used and the septic tank has been filled in. Jamie made a motion to send a letter to Dawn Spitler informing her that the \$1,000 tap-in fee is due immediately, and should have been paid prior to the connection; Kory seconded. Roll call: Jamie - yes; Kory - yes; Stan - yes. Motion carried.

Jeff reported that he had J Crane in to pull a shaft and he replaced two bearings.

Kory requested the status of the round robin control system/hour meters; Jeff reported that he has been doing outside work, the hour meters have been received, but they are not mounted.

Old Business:

Discussion of N SR48 Waterline Project: Stan said that Kevin Narad had informed him that Roy Stichter says there is a legal agreement obligating the Village to maintain the water line. Jamie requested that Paul be asked to do the legal research to determine if there is a contract on file with the County or the State between the Village and the Newton Township N SR48 residents. Jeff recommended securing the VTF bid. Stan reminded the Board that the estimate from VTF for installation of the water line for the N SR48 project is \$19,745 plus driveway repair and seeding for a total of \$23,585. Stan expressed concern about additional

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cost due to rock; Jeff stated that based on excavations in the area, he does not expect to encounter rock. Jeff reported that he had not contacted Star-Ex for the requested quote. The Board instructed Jeff to contact contractors and obtain current quotes; Jeff stated that he had not been involved in this process previously, that Brian had handled this, so he would contact Brian and ask him to make the contacts. The Board instructed Jeff to get quotes by December 11 that would be good for 90 days, with the expectation that a decision would be made in December or January; Jeff said he would communicate this to Brian. Kory made a motion for the second reading by title of Ordinance 1043: Increase to the Water Bill for Newton Township N SR48 Water Customers to Recover Infrastructure Repairs; Jamie seconded. Roll call: Kory - yes; Jamie - yes; Stan - yes. Motion carried. Repayment options were discussed.

Jeff reported that he has not followed up on the status of the OUPS application.

New Business: None

Kory made a motion to approve payment of the October/November bills and acknowledge presentation and review of the October and November to date Payment Summary and October and November to date year to date Fund Summary, Appropriation Summary, and Revenue Summary; Stan seconded. Roll call: Kory - yes; Stan - yes; Jamie - yes. Motion carried.

Jamie made a motion to adjourn; Kory seconded. Roll call: Jamie - yes; Kory - yes; Stan - yes. Motion carried. Meeting adjourned at 8:52 p.m.

President: Stanley Fessler

Fiscal Officer: Debbie Cress