

## PLEASANT HILL BOARD OF PUBLIC AFFAIRS

September 15, 2008

The Village of Pleasant Hill Board of Public Affairs met in regular session on September 15, 2008. BPA President Stanley Fessler called the meeting to order at 7:30 p.m. Roll call: Stan Fessler – present; Kory Krofft – present; Jamie Clark – present. Others present: Jeff Derksen, Service Superintendent; Mayor, Gary Johnston; Fiscal Officer, Debbie Cress.

Jamie made a motion to approve the August 18, 2008 regular meeting minutes as presented; seconded by Kory. Roll call: Jamie – yes; Kory – yes; Stan – yes. Motion carried. Kory made a motion to approve the September 10, 2008 special meeting minutes; seconded by Jamie. Roll call: Kory – yes; Jamie – yes; Stan – yes. Motion carried.

Citizens Concerns: No citizens present.

### Department Reports:

Superintendent's Report: Jeff reported on the emergency situation as a result of the wind storm on Sunday, September 14: Power at the well field went out sometime during Sunday night, and was discovered Monday morning. He is trying to locate a generator. There are currently about 180,000 gallons of water in the water tower and the water pressure is 50 psi. He stated he has no estimate on when power will be restored because DPL will not answer their phones and has shut down their phone lines. He has tried to contact DPL through 911, but they cannot get through either. Sidney Electric, a subcontractor for DPL, is also unable to contact them. The Board and Jeff discussed how to recover from this situation, and it was suggested to contact the television stations to publicize the situation and get DPL's attention. Jeff reported that he had been contacted by the OhioEPA and they want to know how this situation is being addressed; Jeff stated that the EPA has a requirement for back-up power. Jeff, Gary, and the Board discussed the pros (having one) and cons (initial expense plus the requirement for maintenance and upkeep and running on a regular basis) of purchasing a generator when it is rarely needed, and possible sources of funding (CDBG block grant). Stan stated that Monday morning he authorized Jeff to make emergency arrangements with Sidney Electric for installation of a connection for a generator. Jeff stated that he would be in and out of the meeting because of trying to deal with this situation.

Kory requested the status of the round robin control system; Jeff reported that it is working other than for pump 5, and he is using it and just skipping pump 5.

Jeff presented a proposal from Sidney Electric for \$355 for five counters, three for the pump control panels and two for the lift station; the Board authorized this purchase.

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Jeff reported that he is going to change the oxidation ditch to V belts from a flat belt system; he has received one quote from Moraine Industrial Supply and will obtain others. He said they have been running tests using both systems to determine which uses belts and bearings, and the flat belts are subject to icing up.

On inquiry from the Board, Jeff reported that he has not filled out the application to obtain a limited basis participant membership in OUPS (Ohio Utility Protection Service). The Board stated their concern because of the construction work that is going on around the Village. Jeff stated that if this is an issue, then the Board needs to hire another guy for the outside work so he can do paperwork. The Mayor stated that he intends to work with Tim so that he can be used more on the E SR718 project to relieve Jeff of some of his workload. The Board asked if Tim is interested in taking classes so that he can get water and/or sewer licenses for back-up purposes; Jeff and Gary reported that Tim has no interest in getting licenses.

Jeff reported that the recent receipt of a violation notice from the OhioEPA was a result of a paperwork error on his part, and it has been corrected.

Fanning/Howey: No representative was present. Debbie reported that Craig Mescher had called her and stated that he has some paperwork on the loan for the WWTP project that he had intended to e-mail to the Board, but upon further review he needs to present it in person so that he can answer questions; he is unable to attend this meeting and intends to bring it to the next meeting.

Department Reports:

Clerk's Report: Debbie had e-mailed the Board the proposed utility billing schedule for the remainder of 2008 and for 2009; the Board approved this schedule.

The Board reviewed the letter that will be included with the next late payment notice, making these people aware of the water payment and shut off process.

Debbie reported that Paul had sent a letter to DPL about recovery of costs incurred during the April 1 water main break at Pearson Rd and W SR718.

No update on financial projections.

Debbie and the Board discussed that nothing further had been heard from Jerry Warner regarding his building being treated as two units, therefore the change would be made effective September 1.

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The Board questioned if the bills for the line size increase had gone out to CD Solutions and the UCC Church; Debbie said no, that she expected to send those out as part of the invoicing process when all the bills are sent out.

Old Business:

Discussion of N SR48 Waterline Project: Jeff reported that he had requested that Brian May send the plans to VTF to see if they would quote the project. He also stated that Brian is not aware of any grants that are available for this project. Jeff stated that he had also contacted Nikki Reese, Community Development Program Manager for the Miami County Department of Economic Development about the availability of grants. Debbie reported that since allowing the property owners the option of paying through their property taxes seems to be one they want to offer, she has requested from Paul Wagner and from Miami County Auditor Chris Peeples written determinations that this will be allowed and what paperwork will be required. The Board and Gary discussed this project, and the financing alternatives. Debbie agreed to contact the State Auditor about using Village monies for financing or funding this project. The Board agreed that they would like to develop a framework for the proposal to be presented at the October 15 meeting. The Board agreed that although the total project cost remains undetermined, the intent is that the property owners who did not pay up front would be allowed to pay an amount on their property taxes that would be equivalent to \$45 – \$50 per month, with the collection period extended to a length that would allow the recovery of the costs determined (including interest and the County's 5% fee). The Board agreed that Jamie would contact Paul Wagner about the development of a letter of agreement outlining the cost parameters, willingness to be assessed, intent to go forward, and other items that would be presented for the property owners for their commitments. Summary of follow up items for the October 15<sup>th</sup> meeting: 1) Jeff – grants – reported on, if he finds out anything else, he will e-mail the Board. The Board agreed that they do not expect to identify any grants that would be available for as small a group as these seven property owners. 2) Jeff – see how other towns pay for supplying water to nonresidents, contact Doug Christian, and others 3) Jeff – written determination/rules for obtaining permits to drill wells 4) part of SR48 project – timing and scope of this project is undetermined, and it will not extend beyond the Village limits. The Board discussed options, and agreed that April 30 would be the proposed date for discontinuation of service if an agreement is not reached.

Ordinances and Resolutions: None

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Kory made a motion to approve payment of the August bills, except for warrant 4515, and acknowledge presentation and review of the August and September to date Payment Summary and August and September to date year to date Fund Summary, Appropriation Summary, and Revenue Summary; Jamie seconded. Roll call: Kory - yes; Jamie - yes; Stan - yes. Motion carried. Stan made a motion to approve payment of warrant 4515 to Computer Rescue for \$130.94; Kory seconded. Roll call: Stan - yes; Kory - yes; Jamie - abstained. Motion carried.

Stan made a motion to adjourn, Kory seconded. Roll call: Stan - yes; Kory - yes; Jamie - yes. Motion carried. Meeting adjourned at 10:30 p.m.

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President: Stanley Fessler

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Fiscal Officer: Debbie Cress