

PLEASANT HILL BOARD OF PUBLIC AFFAIRS

July 21, 2008

The Village of Pleasant Hill Board of Public Affairs met in regular session on July 21, 2008. BPA President Stanley Fessler called the meeting to order at 7:30 p.m. Roll call: Stan Fessler – present; Kory Krofft – arrived at 7:33 p.m.; Jamie Clark – present. Others present: Adam Marchal; Jeff Derksen, Service Superintendent; Fiscal Officer, Debbie Cress.

Jamie made a motion to approve the June 16, 2008 regular meeting minutes as submitted; seconded by Stan. Roll call: Jamie – yes; Stan – yes. Motion carried.

Citizens Concerns:

Adam Marchal, representing the Pleasant Hill Fire Department, reported that the fire hydrant at the intersection of Main and Henry streets needs to be repaired or replaced because the threads are stripped. Possible sources for a replacement hydrant were discussed. Stan made a motion to spend up to \$2,000 for a repair/replacement/installation of a fire hydrant at the intersection of Main and Henry streets; Kory seconded. Roll call: Stan – yes; Kory – yes; Jamie – yes. Motion carried.

Follow up on the June 16 meeting request by Kory Krofft for waiver of late fees: Debbie reported that the amount being requested is \$22.92 and there has been one other instance of late fees being paid in the last three years. Stan made a motion to waive \$22.92 of late fees from the March/April billing cycle for Kory Krofft; Jamie seconded. Roll call: Stan – yes; Jamie – yes; Kory – abstained. Motion carried.

Jeff and the Board discussed that the round robin control is not being used because pump 5 is not on line; he is waiting for repair parts from Sidney Electric. The BPA instructed him to have this situation resolved by the end of the week.

Fanning/Howey: No representative was present.

Stan noted that an e-mail had been received from Brian stating that the EPA has finished a review of the Preliminary Engineering Report, concurs with the findings in the report, and supports the Village moving forward with this plan and Fanning/Howey has started to prepare the paperwork required to submit to the EPA for funding of the design process and for a portion of construction.

The Board and Jeff discussed Finrock Construction Company's change order number 4 for BPA waterline additions to the W SR718 project. Kory made a motion to approve change order number 4 for \$7,265.50 from Finrock Construction Company for the W SR718 project; Jamie seconded. Roll call: Kory – yes; Jamie – yes; Stan – yes. Motion carried. It was noted that this change will now go to Village Council for approval. Discussion was held on whether any of the items should be charged to property owners. Debbie was directed to invoice the UCC Church and J R Warner for \$250 each to upgrade their water service to 1" copper at the property owners' requests. Jamie made a motion to present to Village Council a recommendation that they consider full or partial assessment to the property owners for the 61' of ¾" copper from the curb box to the tie-in, \$18/lf, total cost of \$1,098 (210 W Monument = 9' - \$162; 208 W Monument = 10' - \$180; 301 W Monument = 42' - \$756); Kory seconded. Roll call: Jamie – yes; Kory – yes; Stan – yes. Motion carried. If no BPA member is present at the next Council meeting to present this recommendation, Jeff will bring it to Council's attention.

The Board requested that Debbie follow up on the status of the Warner building, 100 W Monument St, being billed as one unit.

Jeff and the Board discussed the E SR718 project, and the bids submitted. The Board requested that Jeff contact Dave Naff about the proposed changes to his service, and his cost for those changes. The Board agreed to recommend to Village Council that they fully or partially assess Mr. Naff for this cost.

Department Reports:

Clerk's Report: Debbie reported that the automatic duplicate bills for tenants option was implemented for the May/June utility billing cycle.

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No update on the SOP's, utility system tracking of penalty waiver, or financial projections.

Debbie explained to the Board the procedures that the Village Solicitor, Paul Wagner, has instructed her to follow for collection of utility bills when a resident files for bankruptcy.

Superintendent's Report: Jeff reported that the Consumer Confidence Report was mailed in a timely manner.

Jeff confirmed that the Board wants him to obtain a limited basis participant membership in OUPS (Ohio Utility Protection Service).

Jeff and the Board discussed the purchase of a locator; the Board requested that he provide them further information on the expected usage of this equipment – how often they borrow Bradford's, etc.

Jeff reported on the water line break at Snead's on Main St: he terminated and abandoned the line.

It was discussed that Bob has been paid for his services through July. Jeff confirmed that he has been trained in the reporting requirements, and that Bob's services will not be needed after July 31.

Jeff reported that he had a problem at the sewer plant because of the W SR718 construction project: Jeff explained that he did not properly plan for/develop a contingency plan for sludge removal during the construction project. He was unable to bring in Mike's Sanitation to remove sludge, and exceeded the ammonia limit. Although he has explained the situation to Joe Miller, OhioEPA, he expects that the Board will receive a letter from the OhioEPA about this violation.

The Board questioned Jeff about the status of his obtaining his CDL license. Jeff stated that he does not intend to obtain a CDL license, that he has no desire to drive big trucks. The Board and Jeff discussed the situation.

Old Business:

The Board reviewed the proposed cost recovery letter to be sent to DPL related to the April 1 water main break. They requested that Debbie contact Paul Wagner, and have him send the letter.

The Board discussed the BPA/Council to residents communications proposals.

Jeff reported installation of a curb box for water service for the Hormell property on W Monument St, but there is no service line. It was clarified that the old service, through the Village property at 2 N Main St, has not been used for over ten years and will be abandoned as part of the demolition/parking lot project. The Board stated their intention is that if the Hormells desire water service in the future, there would be no tap-in fee, but the Hormells' would be responsible for the service connection and purchase/installation of a meter.

Ordinances and Resolutions: None

Jamie made a motion to pay the bills; Kory seconded. Roll call: Jamie – yes; Kory – yes; Stan – yes. Motion carried.

Discussion of N SR48 Waterline Project: The Board agreed that the situation needs to be discussed with the N SR48 residents, but before doing that, they need to talk to Village Council. The Board agreed to request being put on the agenda for the July 28 Village Council workshop meeting to discuss/update Village Council about the situation.

New Business: None

Jamie made a motion to adjourn, Kory seconded. Roll call: Jamie – yes; Kory – yes; Stan – yes. Motion carried. Meeting adjourned at 10:05 p.m.

President: Stanley Fessler

Fiscal Officer: Debbie Cress