

PLEASANT HILL BOARD OF PUBLIC AFFAIRS MEETING
May 19, 2008
MINUTES

The Village of Pleasant Hill Board of Public Affairs met in regular session on May 19, 2008. BPA President Stanley Fessler called the meeting to order at 7:35 p.m. Roll call: Stan Fessler – present; Kory Krofft – present; Jamie Clark – present. Others present: Brian May, Fanning/Howey; Jeff Derksen, Service Superintendent; Fiscal Officer Debbie Cress.

Jamie made a motion to approve the April 21, 2008 regular meeting minutes as submitted; seconded by Kory. Roll call: Jamie – yes; Kory – yes; Stan – yes. Motion carried.

Citizens Concerns: None present.

Brian May, Fanning/Howey, presented the revised and final preliminary engineering report for the wastewater treatment plant. Brian stated that Craig had requested that the Board look it over, and he or he and Jill would be at the next meeting to answer questions or make changes, and then it will go to the EPA. The BPA expressed concern about the schedule being pushed out and the one in the book not being revised.

Brian presented the latest cost estimates for E SR718. The Board and Brian discussed this project and the funding.

The Board and Brian discussed the N SR48 project. Jeff presented materials quotes from Utility Sales Agency and HD Supply Waterworks, and noted that he would like to get at least one more. Brian presented a map of the project area, and asked if after the material quotes are obtained, is he to get quotes for labor and incidentals? BPA approved. Costs and funding were discussed. The quotes were reviewed. Concern was expressed about materials cost inflation. Kory made a motion to order the required materials for the N SR48 project from the supplier who submits the lowest quote, not to exceed \$7,200, and contingent on the Village Engineer's approval; Jamie seconded. Roll call: Kory – yes; Jamie – yes; Stan – yes. Motion carried. Assessments were discussed; the Board consensus is to assess by residence. Stan made a motion for the first reading by title of Ordinance 1038 An Ordinance of Assessment for the N SR48 water line replacement project for the residents of the Newton Township service area; Jamie seconded. Roll call: Stan – yes; Jamie – yes; Kory – yes. Motion carried. The Board requested that Debbie contact Paul to write the Ordinance, the Resolution of Necessity, and verify this is being handled properly.

Brian and the Board discussed W SR718 issues. Jamie requested that corrections/changes to the utility maps be made as they are determined; Brian replied that Finfrock is keeping track of things and an as-built set of plans will be available when the project is completed. The water main break by Finfrock was discussed: it was determined that it would not be appropriate to charge Finfrock for any of the costs incurred as they were due to the age of the infrastructure and were inadvertently incurred during the performance of the W SR718 project; Jeff informed the BPA that Finfrock might be billing for some repair work he had them complete in the Village line to the UCC Church. Brian/Jeff reported that the old lines would be

capped and abandoned. Kory asked about the scrap value of the old lines. Jeff commented that because of the way the contract was bid, Finrock has recycling rights for the old materials from the W SR718 project. Stan noted that the water tower has been taken down three times to date for this project, and in order to address that problem, it is proposed that two new valves be installed. Kory made a motion for the replacement of two valves at the west end of High Street at Pearson Road at a cost not to exceed \$6,000; Jamie seconded. Roll call: Kory – yes; Jamie – yes; Stan – yes. Motion carried. It was agreed that Jeff would implement a valve exercise program.

Brian, Jeff, and the Board discussed possible valve issues on the E SR718 project. Jeff expressed that the only place he anticipates a problem would be at Locust St/E SR718; discussion on how to plan for/avoid problems.

The status of the charges/reimbursement for the April 1 water main break by the DPL subcontractor was discussed. The situation was recapped for Brian. The

BPA authorized payment of the employee expenses, and to seek recovery from DPL; Debbie was asked to contact Miller Brothers to arrange extended payment terms.

Department Reports:

Clerk's Report: Debbie presented the proposed form for the Fire Department pool fills; no suggested changes. She asked about the amount to be charged if the purchaser is not a water customer; the Board instructed her that this would fall under the commercial usage rate of \$2.30 per thousand gallons.

Debbie reported that the automatic duplicate bills for tenants project is progressing satisfactorily, and she expects implementation as scheduled for the May/June utility billing cycle.

SOP's were discussed, and Debbie reported that she is working on them. The Board clarified that the no usage billing is only for users who request this.

No update on the utility system tracking of penalty waiver or financial projections.

Superintendent's Report: Jeff noted that he had e-mailed the Consumer Confidence Report to the Board members, and requested comments/questions. Jeff reported that Covington is sending a letter on phosphorous removal with their report; he is to check on including this with our report.

Jeff reported that the soft start is installed and Well 4 is in service.

Jeff provided a well control update: He's ready for Kory's installation of the round robin control.

Jeff reported that the Mike's Sanitation May bill was higher than normal because of unforeseen consequences from removal of the sludge drying beds; he is working to get the problem resolved.

Old Business: None

Ordinances and Resolutions:

Second Reading by Title of Ordinance 1019 – Commercial Water Usage.

After discussion, the BPA decided to remove this item from consideration.

New Business: Jeff and the Board discussed weekend coverage: Tim and Jeff rotate off-hours/weekend coverage.

Jamie asked if Pleasant Hill is registered with OUPS; the Board discussed this

subject. It was decided that Jeff would present information on the membership levels and fees and make a recommendation at the next meeting.

Stan presented information on the One Call Now program. Notification needs and response alternatives were discussed. Debbie is to provide Council with the information on this program

The Board discussed Steve Gibson's request for relief on part of his assessment for his driveway approach because of damage that was not repaired to his satisfaction during the Water Tower project. The Board requested that Debbie advise them of the estimated cost of his approach assessment before they consider a partial reimbursement.

Kory made a motion to pay the bills; Stan seconded. Roll call: Kory – yes; Stan – yes; Jamie – no. Motion carried. Jamie said he has no problem with the bills that needs to be entertained.

The Board and Jeff discussed purchase of a camera; Jeff reported that Council is willing to pay half, as long as the total cost of the camera does not exceed \$200.

Jamie made a motion to adjourn, Kory seconded. Roll call: Jamie – yes; Kory – yes; Stan – yes. Motion carried. Meeting adjourned at 10:10 p.m.

President: Stanley Fessler Fiscal Officer: Debbie Cress