

PLEASANT HILL BOARD OF PUBLIC AFFAIRS MEETING
FEBRUARY 20, 2008
MINUTES

The Village of Pleasant Hill Board of Public Affairs met in regular session on February 20, 2008. BPA President Stanley Fessler called the meeting to order at 7:30 p.m. Roll call: Stan Fessler – present; Kory Krofft – present; Jamie Clark – absent (Stan reported that Jamie had notified him that he would be absent because of illness). Others present: Von Fessler; Craig Mescher, Fanning/Howey; Mayor Gary Johnston; Service Superintendent Jeff Derksen; Fiscal Officer Tony Fessler arrived at 7:45 p.m., during Craig’s presentation; Clerk Debbie Cress.

Kory made a motion to approve the January 29, 2008 regular meeting minutes as presented; seconded by Stan. Roll call: Kory – yes; Stan – yes. Motion carried.

Citizens Concerns: Von Fessler, 12 Newton Dr, reported that he had forgotten to pay his October 31 utility bill until after the due date, stated that in the 25 years he has lived in Pleasant Hill he has never been late before, and requested \$25.30 in late fees be waived. Debbie reported that she had found no instances of late payments in the last three years. Kory made a motion to credit Von Fessler \$25.30 toward his next bill for late fees already paid. Stan seconded. Roll call: Kory – yes; Stan – yes. Motion carried.

Craig Mescher, Fanning/Howey, provided an updated preliminary engineering report for the wastewater treatment plant. Craig presented a drawing of the wastewater treatment plant improvements proposal, equipment and facility upgrades, and proposed the order in which the improvements/upgrades need to be made. He noted that biological and chemical treatment options are under consideration, but costs are generally unavailable for the biological method because few facilities use it – the closest operation is in Michigan and has been in operation only two years. He stated that Pleasant Hill needs to test using chemicals. Craig noted that the maximum grant available through the CDBG water and sewer program is \$500,000, with a 50% match, but that there are EPA loans available at 0% interest. He explained that a tank for biological treatment is not included in the project cost, but if one were added, the cost would be added to the amount the EPA would loan. He also noted that the engineering cost would be rolled into the project cost. Discussed: Tony/Debbie working on a 3 year forecast; funds availability. Craig talked about the expected project schedule. Kory requested that Craig provide the timing of the spending.

Tony requested that Fanning/Howey submit engineering contracts for the E Monument St project and the Wastewater Treatment Plant study.

Craig presented water and sewer drawings for N SR48. Craig noted that the proposed sewer area lacks fall, so gravity won’t work, and the cost to deepen the line, because of having to go through rock, would be very expensive. Craig recommended replacing the sewer line and using a duplex pump system, which would also reduce I and I. Craig agreed to provide cost. The water line proposal was discussed. Craig noted that the W Monument St project provides unit costs, and suggested adding this as a change order to that project. Craig calculated the cost: approximately \$14,000 for water lines, \$4,500 for laterals, \$1,800 for a fire hydrant, for an estimated total cost of \$20,000. Stan made a motion to add a proposed change order to the W Monument St project to get a price for Finfrock extending the water line on N SR48 per Fanning/Howey submitted specifications. Kory seconded. Roll call: Stan – yes; Kory – yes. Motion carried. Discussion of why non-residents are charged 1 ½ times the water and sewer usage and improvement rates: the Ohio Revised Code

allows it, up to 2 times, and it compensates for non-residents not providing the revenues to support Village utility services and maintenance that residents do. Discussion about reasons why assessments would be done by linear foot.

Gary agreed to talk to Village Solicitor Paul Wagner about forced annexation.

Department Reports:

Clerk's Report: BPA, Tony, and Debbie discussed the duplicate bills proposal. A letter to be sent to landlords and a registration form was reviewed and approved. Stan made a motion for the first reading of Ordinance 1034 – Imposing a Fee for Issuance and Mailing of Duplicate Utility Bills with the fee to be \$.50; Kory seconded. Roll call: Stan – yes; Kory – yes. Motion carried.

Debbie reported that she has not worked on the request for tracking of penalty waivers within the utility system.

Discussion of W Monument St financial update – cost to BPA of \$9,000 for engineering costs from 2008 appropriations, and 0 interest loan payments from the water improvement fund totaling \$32,000 (\$800 twice a year for 20 years). It was noted that the change order for adding the N SR48 water line to W Monument St will be charged 100% to the BPA.

Superintendent's Report: Jeff provided an update on the internet access. Stan made a motion to complete the internet access of DSL from Windstream 6 megabyte speed, 3 year contract, at \$39.95 per month, and if needed purchase the modem. Kory seconded. Roll call: Stan – yes; Kory – yes. Motion carried. Jeff was instructed to purchase anti-virus protection as part of his maintenance budget. It was noted that Village Council has agreed to pay half of the monthly bill.

Jeff reported that despite several contacts with John Marchal, they have been unable to obtain water meter readings on his property at 20 N Main St for the prior two billing cycles, and when they checked it this week, it still has not been repaired. The BPA instructed Debbie that if we cannot get a reading for the next cycle, she should send a letter to Mr. Marchal stating that if it is not repaired by the March/April reading, the water will be turned off, and will not be turned back on until it is repaired and the \$20 turn on fee paid.

Jeff reported that the improperly installed clean out on the Ecklebarger property has not been removed and he presented the BPA a copy of the letter sent to Mr. Ecklebarger on February 21, 2008.

Jeff reported that during a review of old files, he had found a 1980 study on infiltration and inflow. BPA reviewed this report. Gary remarked that the main result of that study had been that downspouts were taken out of the sewer system.

Old Business:

BPA discussed schedule conflicts, and decided at this time not to move the regular meeting date from the last Tuesday of the month at 7:30 p.m., pending consulting Jamie.

Kory reported that the components for the round robin control system for the pump are in and he is working on the project.

Jeff reported that the third soft start installation is not complete.

Tabled items:

Second Reading by Title of Ordinance 1019 – Commercial Water Usage was tabled.

Third Reading by Title of Ordinance 1023 – Partial Billing for Residents Who Are Permanently or Temporarily Leaving was tabled.

New Business:

Tony requested guidance from the BPA on the scope of the improvements on the Church St project for the financial projections. BPA expressed that they would like to know the cost to redo all the BPA utilities: new sanitary sewer, laterals, and 8" water lines. It was noted that sewer funds used for this project would have an impact on the funds available for the Wastewater Treatment Plant project. Discussion. Gary agreed to get this information.

Stan requested information on the cost of prior repairs to the water lines on N SR48; it was noted that identifiable vendor expense is unavailable, as most of the work has been done by Village personnel and repair parts have been used out of supplies.

Kory made a motion to pay the bills; Stan seconded. Roll call: Kory – yes; Stan – yes. Motion carried.

Kory made a motion to adjourn; seconded by Stan. Roll call: Kory – yes; Stan – yes. Meeting adjourned at 9:35 p.m.

President: Stanley Fessler

Clerk: Debbie Cress