

PLEASANT HILL BOARD OF PUBLIC AFFAIRS MEETING  
JANUARY 29, 2008  
MINUTES

The Village of Pleasant Hill Board of Public Affairs met in regular session on January 29, 2008. BPA Clerk Debbie Cress called the meeting to order at 7:30 p.m. Roll call: Stan Fessler – present; Jamie Clark – present; Kory Krofft – present. Others present: Charles Stanforth; Bob Ecklebarger; Craig Mescher, Fanning/Howey; Assistant to Service Superintendent Tim Byrd; Service Superintendent Jeff Derksen arrived at 8:45 p.m.; Fiscal Officer Tony Fessler arrived at 8:50 p.m.; Clerk Debbie Cress.

Jamie made a motion for Stan to serve as President; Kory seconded. Roll call: Jamie – yes; Kory – yes; Stan – abstained. Motion carried.

Jamie requested that the meeting night not be on Tuesdays. Discussion. Kory made a motion that the next meeting be held on February 20, 2008 at 7:30 p.m. at the Village Council meeting room. Jamie seconded. Roll call: Kory – yes; Jamie – yes; Stan – yes. Motion carried. It was agreed that the date and time for the remainder of the year's regular meetings would be set at the February meeting.

Kory made a motion to approve the December 18, 2007 regular meeting minutes as presented; seconded by Stan. Roll call: Kory – yes; Stan – yes; Jamie - yes. Motion carried.

Citizens Concerns: Bob Ecklebarger, property owner at 104 White Oak, presented a \$409 bill from Alexander Sewer and Drain Service, Casstown. He said his plumber had told him that he had cleared a clog in the Village's sewer main. The BPA declined to reimburse any of the bill at this time, noting that no customers upstream had complained of any problems, and requested that if Mr. Ecklebarger still feels that the BPA has any reimbursement obligation, then he needs to obtain a detailed bill and information that would support any BPA responsibility. Tim reported that he and Jeff had found no evidence supporting the presence of any obstruction in the Village's main. Tim also reported that Alexander's had improperly installed a clean-out near the Village sewer main. The BPA instructed Tim to provide Mr. Ecklebarger the citation governing the proper installation of a clean-out, and Mr. Ecklebarger was told that the clean-out must be removed and a solid sleeve installed (put it back the way it was).

Charles Stanforth requested that his utility bill be mailed to him rather than to his landlord. The BPA discussed with Mr. Stanforth the reasons for the current policy, and declined his request. Discussion of a software change that would allow issuance of duplicate bills. The Board noted receipt of a letter from landlord Marjorie Westfall with a request that bills be sent to her tenant.

Stan requested that Debbie obtain payment history for Von Fessler, in anticipation of his attending the next meeting with a request for waiver of late payment fees.

Craig Mescher, Fanning/Howey, presented a sewer and sewer plant study and proposal. He agreed to provide extra copies, specifically for the Mayor and the file. He and the BPA discussed collection system, as well as treatment, challenges and recommendations: ways to fix the lines, most of which were installed in 1976 or earlier; needed updates to the treatment system and options; possible need for and availability of additional property; funding sources – CDBG water and sewer 50% up to \$500,000, WPCLF 0% interest loans, Issue 2 probably unavailable because of not applying three years ago. Jeff Derksen arrived. Craig indicated that he will be at the February meeting with more information. Craig reported that he does not know the status of the N SR48-Church St sewer study. Discussion. Tony Fessler arrived.

#### Department Reports:

Clerk's Report: Debbie and the Board further discussed the software change that will allow issuing duplicate bills to tenants. The Board requested that Debbie put this option in place, and agreed to finalize the details, including establishing a possible \$2 per bill per cycle fee to cover costs, at the February 20 meeting. Debbie reported that she had not worked on the request for tracking of penalty waivers within the utility system.

Superintendent's Report: Jeff reported that the sewer clearing by Roto-Rooter had revealed lots of silver maple roots in the sewer lines, and offered copies of the video. He reported that the soft start installation by Sidney Electric is in process; agreed to provide fence estimates, an EPA requirement, at the February 20 meeting; noted that he has no update on a protection for the belts and drive system because he wants to see Craig's recommendations; that he attended a Fire Department meeting and felt he had established a better working relationship with that group. He reported that the Fire Department uses filling swimming pools as a training exercise and is not interested in being in the water billing business. It was agreed that the Village would develop a form for residents to pay for the water prior to the Fire Department delivering it.

Old Business:

Kory presented a round robin proposal, specifications, and quote. This was compared to Sidney Electric's proposal and quote for \$3,500. Stan made a motion to engage KK Engineering to build a round robin control system at a cost not to exceed \$1,000. Jamie seconded. Roll call: Stan – yes; Jamie – yes; Kory – abstained. Motion carried.

The need for, cost of, and types of services for internet access were discussed. Kory presented the results of his investigation. Stan made a motion to get Windstream DSL service at the 200 W Walnut Village garage at a base rate not to exceed \$40 per month at this time, with the BPA to pay the cost unless Village Council is willing to pay half; Kory seconded. Roll call: Stan – yes; Kory – yes; Jamie – yes. Motion carried.

Tabled items:

Second Reading by Title of Ordinance 1019 – Commercial Water Usage was tabled.

Third Reading by Title of Ordinance 1023 – Partial Billing for Residents Who Are Permanently or Temporarily Leaving was tabled.

New Business:

Jeff and the Board discussed the need for and possible options for backup power at the well house. Jeff reported that he is working on a contingency plan. The Board instructed Jeff to pursue backup power options.

Kory made a motion to pay the bills; Stan seconded. Roll call: Kory – yes; Stan – yes; Jamie – yes. Motion carried.

The Board discussed the backhoe – cost of expected repairs, what it's worth, and options. It was noted that Village Council had discussed this at their workshop meeting.

The open items list was updated. Jeff explained the water plant log-in system.

Jamie made a motion to adjourn, seconded by Kory. Roll call: Jamie – yes; Kory – yes; Stan – yes. Meeting adjourned at 10:45 p.m.

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President: Stanley Fessler

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Clerk: Debbie Cress