

PLEASANT HILL BOARD OF PUBLIC AFFAIRS MEETING
NOVEMBER 27, 2007
MINUTES

The Village of Pleasant Hill Board of Public Affairs met in regular session on November 27, 2007. Stanley Fessler called the meeting to order at 7:30 p.m. Roll Call: Stan Fessler – present; Kory Krofft – present; Jamie Clark – present. Others present: Rex Strong and Ray Weaver, representing the Pleasant Hill Church of Christ, 10 W Monument St; Donna Favorite; Assistant to Service Superintendent Tim Byrd; Fiscal Officer Tony Fessler; Clerk Debbie Cress.

Jamie made a motion to approve the October 30, 2007 regular meeting minutes as submitted; seconded by Kory. Roll Call: Jamie – yes; Kory – yes; Stan – yes. Motion carried.

Citizens Concerns: Rex Strong and Ray Weaver, representing the Church of Christ, requested that the Board consider modifying the minimum billing policy for the parsonage – the property is vacant, but it is heated by a hot water system, so they need to leave the water turned on to maintain pressure, but there will be no usage. The Board discussed that this type of situation could be covered in Ordinance 1023 – Partial Billing for Residents Who Are Permanently or Temporarily Leaving. Stan made a motion to waive the \$22 sewer and the \$15 water minimum fees if usage for a two month billing cycle is 500 gallons or less, effective with the November 1 billing cycle, for three cycles (i.e. the BPA portion of the utility bill (excludes trash): 500 gallons or less consumption, the bill is \$20; more than 500 gallons, the bill is \$57). Kory seconded. Roll call: Stan – yes; Kory – yes; Jamie – yes. Motion carried.

The Ray Kimmel situation was reviewed, it was noted that the usage was 700 gallons, therefore, he had received the \$57 minimum billing for water, sewer, and capital improvements, plus one month of trash, for a total of \$70.25.

Tony reported that Brian Roeth had contacted him because he was unable to attend the meeting because of a family emergency. Mr. Roeth had a high utility bill for September/October because an outside spigot was not turned off. The BPA reviewed Mr. Roeth's water and sewer consumption report. Jamie made a motion to credit Brian Roeth's account for sewer consumption in the amount of \$111.32, based on average consumption. Kory seconded. Roll call: Jamie – yes; Kory – yes; Stan – yes. Motion carried.

Department Reports:

Clerk's Report: Debbie – no report

Superintendent's Report: Bob Chaney's water system checks – Tim reported that Bob comes in once a month to do his reports; they contact him a couple of times on the phone with any questions; so far they believe they're not in violation.

Stan reported that he has instructed Jeff to be proactive and develop a logging system for water, similar to the one that was required from the sewer system audit, and to tell Bob that he is expected to sign in.

The January 1 inventory list has been completed and turned in to Tony.

Protection for belts and drive system – waiting for engineer to get back to them; Tim stated that based on the EPA's recommendation of raising the water level in the clarifiers, it seems anything that would be done now would have to be redone, and is thus a waste of money.

Kinney lawn hydrant situation: Tim reported that the Kinneys' position is that they haven't changed anything, so as far as they're concerned they don't have a problem. BPA discussed installing a pit meter. It was decided to let it ride for now based on having further discussion about installation of a water line on down W Monument, so there would be two lines from the well fields.

Sensus equipment alternative investigation: BPA members noted that they had not received the quote from United Systems that Jeff was supposed to email to them. Tim was instructed to have Jeff send this, and if he doesn't know what this refers to, to get with Deb.

Backflow prevention project: Barry McMillen of the Health Department hasn't got back to them.

Tim reported that Jeff has a meeting on December 4 to determine what steps need to be taken to meet the phosphorus requirements. Painting has been completed except for the upper tank. The quality assurance/quality control program has been implemented, and they need to know from the BPA what they're thinking about doing about sending test samples to the lab.

Internet access for on-line report submission – Jeff has not done any more research on providers, and has not received any more information from the EPA on the timeline of when it will go into effect.

Tim reported that they have not received the quote for the stand pipe insulation.

Stan and Jamie reported that they are scheduled for the records retention training at Wright State University on November 28.

Tim reported that Sidney Electric is working on the quote for the hour meters for the pumps at the Ash Knoll lift station. The Board reviewed the quote for the soft start on pump 4 and noted that it was missing the round robin control. The Board requested that Jeff obtain a quote which includes the control.

Tony noted the Sidney Electric quote was dated November 19 and EJ Prescott's was dated November 9. He stated that he has asked Jeff to provide this type of proposal to him or Debbie, so that it can be distributed to the Board members. He stated that in this example, action that could have been taken at this meeting will be delayed because an incomplete quote was presented at the meeting. If it had been distributed when it was received, the missing item(s) would have been recognized, and a complete quote would have been available for this meeting. Tony requested that Tim remind Jeff to provide these items to the office so they can be distributed in a timely manner.

Tim asked the Board if they want the sewer plant, wells, and water tower property included in the mowing bids. The Board agreed that they would like to have outside bids for this mowing, and also requested that Jeff determine the hours needed for the employees to mow it.

Tim reported that certain sewer lines back up often. He presented information from J & R Sewer Maintenance of Greenville on services and equipment they have to deal with this type of problem and a cost sheet. The Board requested that Tim provide an additional quote from Roto-Rooter or other company prior to the next meeting.

Old Business:

Stan reported that he had spoken to Paul Wagner, and his opinion is that the N SR48 customers can be assessed for replacement of water lines and new sewer lines. If they have a well, they cannot be forced to use Village water, but if sewer is made available, the County Health Department or the EPA will force them to connect to the sewer, at the property owner's expense. Stan reported that he needs to check his notes on his conversation with Paul to determine if they could discontinue service if the water line becomes unserviceable. The Board decided that Kory would attend the next Council meeting to request an engineering survey for sewer lines to service the N SR48 area and present the situation and proposals. Kory agreed to put the information together for distribution to Council members prior to their meeting.

Tony reported that information he had received from Brian May, Fanning/Howey, re: W SR718 shows an estimated cost of \$135,000 for water line and sewer work; he expects that any balance not covered by grants, should be covered by zero interest loans.

Tabled items:

Second Reading by Title of Ordinance 1019 – Commercial Water Usage was tabled.

Third Reading by Title of Ordinance 1023 – Partial Billing for Residents Who Are Permanently or Temporarily Leaving was tabled.

Kory made a motion to pay the bills; Stan seconded. Roll call: Kory – yes; Stan – yes; Jamie – yes. Motion carried.

New Business:

Stan made a motion to change the December meeting to 7:30p.m. on the 18th because of the holiday; Kory seconded. Roll call: Stan – yes; Kory –yes; Jamie – yes. Motion carried.

Jamie made a motion that BPA recommend to Village Council that Kory be appointed to the vacant BPA term; Stan seconded. Roll call: Jamie – yes; Stan – yes; Kory – abstained. Motion carried.

Tony requested that the BPA go into executive session to discuss employee evaluations. Kory made a motion to go into executive session to discuss employee evaluations; Jamie seconded. Roll call: Kory – yes; Jamie – yes; Stan – yes. Motion carried. BPA went into executive session at 10:00 p.m., and requested that Tony and Debbie be present.

Kory made a motion to reconvene from executive session; Jamie seconded. Roll call: Kory – yes; Jamie – yes; Stan – yes. Motion carried. The meeting was reconvened at 11:00 p.m. It was noted that Tony and Debbie did not stay for the entire executive session.

Stan and Kory stated they will attend the Council meeting to represent the discussion.

Kory made a motion to adjourn, seconded by Jamie. Roll call: Kory – yes; Jamie – yes; Stan – yes. Meeting adjourned at 11:01 p.m.

President: Stanley Fessler

Clerk: Debbie Cress

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