

PLEASANT HILL BOARD OF PUBLIC AFFAIRS MEETING
October 31, 2006
MINUTES

BPA President, Stan Fessler, called the meeting to order at 7:30p.m. Roll Call: Kory Krofft and Stan Fessler both present and Jamie Clark absent. Stan reported that Jamie had notified him that he would be absent because of an injury. Others present: Fiscal Officer, Tony Fessler, Income Tax Administrator, Debbie Cress and Assistant to the Service Superintendent, Jeff Derksen.

Kory moved to approve the September regular meeting minutes, seconded by Stan. Roll Call: Kory and Stan both yes. Motion carried. Kory moved to approve the October 18, 2006 Special Joint Meeting with Village Council minutes, seconded by Stan. Roll Call: Kory and Stan both yes. Motion carried.

Citizens Concerns: No citizens present.

Department Reports:

Clerk: Tony reported that Debbie is learning the system, and that Brenda has been helping. Jeff is in the process of reading the water meters, with water bills expected to be issued later in the week.

Superintendent: Jeff demonstrated how the new lights for the lift station are intended to work. The cost was noted and it was decided that they should be installed to face the street for easy monitoring. Jeff reported that he had ordered spare replacement parts for the sewer plant. Discussion on use of V belts and cog belts: cost vs life expectancy. Jeff reported that Stan had received quotes from Liqui Vision Technology for physical inspection and vacuuming of the water tower. Jeff reported that he needs to find out when the warranty expires and have Larry, sales rep for Gateway Tanks who oversaw the project, come in to complete an exterior inspection prior to expiration of the warranty. Liqui Vision quote: \$2,740 for diver inspection and cleaning the bottom; \$3,970 to include wall cleaning. It was noted that other companies providing this type of service would be identified and quotes sought. The importance of regular maintenance to prevent sediment buildup and other problems was discussed.

Old Business:

Discussion on changes necessitated by Bob Chaney's accepting employment with Covington. Stan reported that companies that do water plant servicing and write reports, e.g. Winelco of West Chester, OH, are available. Stan further reported that Bob is willing to provide his services to the Village as Operator in Charge for a salary of \$250 per license, for a total of \$500 per month. Jeff noted that this would be reduced to \$250 per month when he receives his first license, anticipated in the spring. Contingency plans were discussed: contacting Covington or Bradford and Joe Hart, Veolia Water. Kory made a motion for acceptance of Bob's request for change in employment status from full-time to part-time for a salary of \$250 per license for a total of \$500 per month. Stan

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noted that the salary includes regular checkups, making sure that scheduled testing and maintenance are completed, and EPA compliance monthly field reports. Stan seconded. Roll call: Kory and Stan both yes. Motion carried.

Stan reported that he had received from Bob a list of daily, weekly, and monthly duties. Bob requested that the clerk keep this list on file, and provide it to each BPA member and Jeff.

Asking Bob to provide emergency and vacation coverage was discussed. Jeff reported that Jay from Bradford is willing to be a backup. Kory requested that Jeff, when he knows he will be gone, make sure that Tony or Stan has the number for contacts.

Jeff reported that Pat Cullars is no longer available for emergency digs. Jeff agreed to investigate obtaining a new vendor.

Kory reported that 911 calls list him as the primary contact. Stan requested that Jeff contact 911 and have Jeff listed as primary, Kory as secondary. Jeff agreed to provide Stan and Kory a list of contacts in case of emergency.

Tabled item: Second reading by Title – Ordinance 1019 – Commercial Water Usage. Tabled again.

Stan reported on the Laundromat request for variance. He had contacted Paul Wagner, and since there is no requirement for separate service, splitting lines, etc., there is no variance to be granted. Kory noted that the intent is to meet EPA standards, and questioned that if it benefits the Village, should the Village just absorb the cost. Past discussions with the owner were summarized: not requiring certain items such as a basin, manhole, skimmer etc., just a gravel trap and meet EPA standards, with BPA not imposing any additional requirements, if he would agree to split the line. The owner requested postponing the expenditure, and Kory wants a contract that would allow enforcement of this agreement. Jeff explained the sewer layout and that the situation is complicated by drainage onto adjoining property. Stan and Kory agreed to send a letter to the owner agreeing not to require the installation of a separate line at this time, but if issues surface, the situation will be revisited. Stan agreed to draft a letter, to be signed by the BPA members and the Laundromat owner, to resolve this situation.

Tony notified the board that the pay rate for the Income Tax Administrator had been set at \$9.00/hour by the Village Council.

Stan brought everybody up to date on the valve broken by Vectren. Paul Wagner, Village Solicitor, received a reply from Vectren that again disputed the bill they were given and they still will only offer \$500.00. After much discussion Kory will draft up a letter for Paul Wagner to send to Vectren accepting their offer, but expressing our displeasure with them not offering a fair settlement and forcing a small Village like Pleasant

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Hill to spend hundreds of dollars to properly be reimbursed for Vectren's error. Stan moved to accept the \$500.00 from Vectren under protest, seconded by Kory. Roll Call: Stan and Kory both yes. Motion carried.

New Business:

Debbie explained that there have been some complaints about how the utility billing system calculates partial billings. She has researched it and discussed it with Tony and they are not pleased with the rate tables used and therefore would like some clarification as to what BPA recommends for partial billings. Stan moved the First Reading by Title of Ordinance 1023 Partial Billings for Residents who are Permanently or Temporarily Leaving, seconded by Kory. Roll Call: Stan and Kory both yes. Motion carried.

The Village Finance Committee met and is recommending to the BPA and Village Council to increase Jeff Derksen's hourly rate by \$1.00 to \$1.50 for his increased responsibilities and provide future increases once he obtains his sewer and water licenses of approximately \$2.00 per hour per license. Also, they recommended maintaining the current allocation of wages to the end of the year. Kory moved to recommend to Village Council to increase Jeff Derksen's pay by \$1.50 per hour retroactive to November 8th, 2006 since he has not received a raise for several years and has additional responsibilities and Jeff should obtain his licenses within the next two years, seconded by Stan. Roll Call: Kory and Stan both yes. Motion carried.

Kory moved to pay the bills, seconded by Stan. Roll Call: Kory and Stan both yes. Motion carried.

Kory moved to adjourn, seconded by Stan. Roll Call: Kory and Stan both yes.

Meeting adjourned at 9:05 pm.

President: Stanley Fessler

Fiscal Officer: Tony Fessler