

PLEASANT HILL BOARD OF PUBLIC AFFAIRS MEETING
AUGUST 30, 2006
MINUTES

BPA President, Stan Fessler, called the meeting to order at 7:33p.m. Roll Call: Stan Fessler, Kory Krofft and Jamie Clark were present. Others present: Brenda Krofft, BPA Clerk. Village Superintendent, Robert Chaney was absent.

Kory Krofft motioned to approve the June regular meeting minutes with a change to a run on sentence regarding Jones and Henry Engineering, Stan seconded the motion. Roll Call: Kory, Stan and Jamie all yes. Motion carried.

Citizens Concerns: No citizens present.

Clerk Report:

BPA clerk, Brenda Krofft reported that the solicitor, Paul Wagner had sent a letter to the Hixon family who lived at 7599 Lauver Road in regards to the delinquent water/sewer bill. Have not heard any response yet. The board would like to wait a week or so before assessing the \$218.08 to the taxes on the property.

The clerk then stated that on August 29th, she submitted her letter of resignation to the Mayor. Her last day working for the Village is September 29th.

The fiscal officer had sent an updated service contract from CMI to be approved by the Board. The contract stated that there was a \$500 charge for service to the hardware on our computer system. There was also a \$400 charge for software system support. The Board felt that the \$500 charge was too high for hardware service and would like to decline that charge but felt that we need the software system support. The clerk had forgotten to bring the actual bill to the meeting and will do so at the next meeting so that the Board can see and approve the bill. Kory felt that we should submit a list of issues to CMI to be fixed before approval of the bill.

Department Reports:

Village Superintendent, Bob Chaney was absent but he had left several items with Board President, Stan Fessler to be presented.

Stan presented a preliminary notice from the Ohio EPA for a 2007 license to operate a public water system. The license fee is due December 31, 2006. A preliminary notice is sent to ensure the accuracy of the information used to generate the license. The notice only needs to be returned if there are any changes. The clerk will forward the form to the fiscal officer.

The Superintendent needs to purchase a new pump to replace a one inch Homelite pump for hydrants and small leaks. The old one has a bad seal and is obsolete. A new pump will be approximately \$379 plus shipping. Kory moved to pay the \$379 plus shipping for the new pump, Jamie seconded. Roll Call: Kory, Jamie and Stan all yes. Motion approved.

Bob also needs 12 hours of continuing education to keep his water license current. The cost is not to exceed \$600. Jamie questioned as to why the Board pays not the person maintaining license. Kory explained that the Board has always paid for the classes to maintain certification. The clerk questioned as to whether this was \$600 for the actual class or Bob's time to go to the class. Stan stated that it would be \$600 for the class and expenses pertaining to the class; ie: meals and mileage. Kory motioned to pay for expenses up to \$600 for Bob to attend class to maintain his water license, Stan seconded. Roll Call: Kory, Stan, yes. Jamie, no. Motion carried

Stan then reported that the Superintendent would like to install a manhole at the end of the sanitary sewer behind the Laundromat for the Car Wash and Laundry to tie into. This would simplify maintenance and designate the end of the village sewer system. Cost not to exceed \$3000. The Board tabled the proposal until they can meet with Bob for further information.

An update was given on the Robbins property. The Village Council approved PDC Plumbing instead of pushing for a third estimate for the replacement of the toilet at Freeda Robbins property.

New Business:

Jamie asked the other board members if they would like to continue meeting other engineering firms in regards to the waste water treatment plant plans. The discussion that followed was in regards to what the Board wants from an engineering firm: to control the entire project or to only help clarify issues as they arise. The Board at this point would like to wait before meeting with any other firms.

Old Business:

The Board decided to table doing a second reading of the Ordinance 1019-Commerical Water Usage. They felt more investigation was needed as to what should and shouldn't be included in this ordinance.

Stan would like for Bob Chaney to create a procedure for back up coverage during vacations by the Village Superintendent and Asst. Superintendent.

Kory moved to pay bills, seconded by Stan. Roll Call: Kory, Stan and Jamie all yes. Motion carried.

Jamie moved to adjourn, seconded by Kory. Roll Call: Jamie, Kory and Stan all yes. Meeting adjourned at 8:40 pm.

President: Stanley Fessler

Clerk: Brenda Krofft