

PLEASANT HILL BOARD OF PUBLIC AFFAIRS MEETING
JUNE 27, 2006
MINUTES

BPA President, Stan Fessler, called the meeting to order at 7:40 p.m. Roll Call: Stan Fessler and Kory Krofft present. Guests: Charles Halsey and Henry Stonerook from Stone Environmental Engineering and Science Inc. Others present: Brenda Krofft BPA clerk.

Citizens Concerns: No citizens were present.

BPA member Jamie Clark arrived at 7:43.

Clerk Report:

BPA clerk, Brenda Krofft stated she had received a letter from resident, Betsy Shook in regards to her water/sewer bill. The letter was shown to the board members. Ms. Shook received her bill late due to an error she felt was the post office's fault and is requesting that the Board credit the late charges she had to pay on this bill. She had contacted BPA President, Stan Fessler and he had advised her to come to the meeting to present her case. She works second shift and could not plead her case in person. According to the BPA clerk, Ms. Shook has never been late in the past. Kory moved that the penalty be waived, Stan seconded the motion. Roll Call: Kory, Stan and Jamie all yes. The motion carried.

Brenda then brought up a situation regarding bulk water sales. A resident had contacted Village Superintendent, Bob Chaney to purchase 1000 gallons of water. Bob's understanding from a conversation with the Fiscal Officer, Tony Fessler, was that the charge for bulk water was \$2.30 per 1000 gallons of water. The resident paid Bob \$2.30 to put 1000 gallons of water into his truck. The village personnel feel that this may become a problem if we only charge a very small minimal amount. Stan felt that we needed to table this for the time to allow Stone Engineering to do their presentation.

Tony Fessler Village Fiscal Officer arrived at 8:00 p.m.

Guests Charles Halsey and Henry Stonerook from Stone Environmental Engineering were present at the request of BPA member Jamie Clark. Charles spoke about his firm's qualifications for becoming the Board's engineering firm in regards to the wastewater treatment plant future plans. This firm has an office in Dayton and one in Columbus. The firm could help facilitate the qualification-based selection of an engineering consultant

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to help make improvements at the wastewater treatment plant. The firm can also help securing grants or loans and reviewing design plans. This firm's hourly rate is \$90.00 an hour. For the consultant selection process the firm estimates the cost would be approximately \$2500.00 for their services.

The board feels there should be more discussion amongst the group to determine what they want the engineering firm to do. Kory would like to make sure that the board has multiple recommendations as to possible designs for a new plant or upgrades to the old plant.

Stan would like to have possibly two more firms come to a meeting to present their qualifications and costs.

Department Reports:

Village Superintendent, Bob Chaney was absent. Kory reported that Bob told him the communitor was fixed and working well. Stan reported there had been a water leak at the corner of Church and Monument, which has been repaired.

Stan updated the rest of the board regarding the Freeda Robbins property. Stan spoke regarding replacing Mrs. Robbins basement toilet due to Tumbusch cutting her sewer line during the storm sewer installation along Long Street. Tumbusch agreed to pay \$140.00 of Pat Cullars' repair bill of \$1100.00.

While the Village Superintendent was checking into the situation in Mrs. Robbins basement, he found that her sump pump is draining directly into her sewer system. A letter was drafted and sent to Mrs. Robbins outlining what the BPA and Village Council expect for the toilet replacement and stating what needs to be done to make the sump pump code compliant. Stan would like to present to Council that the Council and BPA split the cost of the replacement toilet once we see the quotes.

New Business:

Stan brought up the need to set a procedure for when the Village Superintendent and the Assistant Superintendent are on vacation at the same time. This almost never happens but did occur recently. When this occurred this last time, someone from Bradford came to check our wastewater plant. The concerns voiced were about who pays this person, who

is responsible for their workman's compensation, and how to contact this person in an emergency. Stan would like Bob to work at setting procedures for this, possibly contacting the county to see what their procedure is.

Garber Electric sent a proposal for a service plan for the lift station generator. The board felt that the cost for this service was too high and will decline the proposal.

BPA clerk, Brenda Krofft, brought to the attention of the Board an outstanding water/sewer bill, which is over 90 days old. The Hixon's who lived at a property on Lauver Road and are now located on Kessler-Frederick in Tipp City have not paid their March or May billing. The clerk addressed the board as to how to proceed. The Board recommended sending a certified letter stating that if the outstanding bill were not paid, the Board would be contacting the Village Solicitor for further action.

Brandon Shoup has asked that his property at 109 S. Long have the water shut off fixed. This property has not had the capability of water shut off for some time. The landlord has asked that his yard be torn up to fix this. Bob is reluctant to do this. The clerk will talk to Bob again about taking care of this.

Old Business:

State Route 718 project is now scheduled to start possibly 2008. Jason Winner from Fanning/Howey is applying for grants in Fall '06 with the awards being distributed July '07. At that time we can put out contracts and bids. The project will start Winter '07 into Spring '08.

More discussion was held regarding the bulk sale of water. The board felt that the ordinance was fairly clear as to the cost. The cost should be \$15.00 for the base rate plus \$2.30 per thousand gallons thereafter if purchased within a two-month period and the Village will not supply the hose.

Tony presented the proposed budget for 2007 for the board to add any additional items. One of the items the board wanted changed was tap-in fees. There are an additional 10 vacant lots in the Ash Knoll subdivision and the board asked Tony to up the budget projection for tap-ins from 4 to 6, increasing the proposed revenue for water. The budget gets turned into the county.

Kory moved to pay bills, seconded by Jamie. Roll Call: Kory, Jamie and

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Stan all yes. Motion carried.

Jamie brought up the possibility of he and Kory being paid for the work they do maintaining the Village website. This work is outside their normal duties as Board of Public Affairs members. Tony's explanation was that this needs to come from the state saying what can be compensated and what couldn't.

Jamie moved to approve the June 27, 2006 regular meeting minutes. Stan seconded the motion. Roll Call: Jamie, Stan and Kory all yes. Motion carried.

Kory moved to adjourn, seconded by Jamie. Roll Call: Kory, Jamie and Stan all yes.

Meeting adjourned at 9:34 pm.

President: Stanley Fessler

Clerk: Brenda Krofft