

PLEASANT HILL BOARD OF PUBLIC AFFAIRS MEETING  
DECEMBER 27<sup>TH</sup>, 2005  
MINUTES

President Stan Fessler called the meeting to order at 7:34 pm. Roll Call: Kory Kroff, Jamie Clark and Stan Fessler all present. Others present Jason Winner from Fanning and Howey Engineering, Bob Chaney Service Superintendent and Tony Fessler BPA Clerk.

Stan moved to approve the November 29<sup>th</sup>, 2005 regular meeting minutes as presented, seconded by Kory. Roll Call: Stan, Kory and Jamie all yes.

Citizens Comments:

Jason Winner was present to discuss the procedures and necessity to raise sewer rates and possibly water rates. Since water is being metered it would be easy to do sewer rates the same way. The minimum fee could be based on daily usage for a full year. Jason will project out five to ten years of projects, with the possibility of grants, to help determine the dollar amount that will be needed. The rates can be increased all at once or brought in over several years. Kory will work with Jason to prepare a letter to present to the public explaining why it is necessary to increase the rates. Jason stressed that if the BPA wants to be eligible for grants there are minimum water and sewer rates or combination of both that the state requires. He believed the minimum is the lesser of \$60.00 a month or 2% of the average income of the Village residents. If it isn't feasible to reach the minimum levels another option are zero interest loans, which in the future will also be based on a point system. Jason will work on a presentation for Village Council and present it at the January BPA meeting.

Jason reported that the Long Street project has been awarded and the main work will be started in March so the street will not be tore up for several months. The BPA portion of the project is over \$58,000 less the portion attributable to the CDBG grant.

Jason reported that he has submitted the paper work on the Main Street replacement of the water lines and has some cost projections to send over. He did want the BPA to approve \$218.25 to be sent to the EPA for reviewing the drawings for the waterline replacements on Main Street and Church Street. The BPA decided to discuss this further at the January meeting.

Department Reports:

Bob Chaney reported that the lift station for Ash Knoll has been ordered.

Bob asked if the BPA wanted to have Jason possibly make some new distribution maps for the Village water and sewer lines especially with the addition of Ash Knoll, the updated waterlines on State Route 718 and the Pipers Pine addition. It would be nice to have all of those on one map. Jason will get cost estimates on hand drawing them in and/or putting it on disc for viewing on Bob's computer and possibly on the Village web site.

Bob reported that April had her leak repaired on the old galvanized pipe right after the T at the severed line at 205 West High Street.

Bob reported about a sewer problem on Court Street where a pipe goes diagonally across properties before it gets to the line in the street and is clogged by tree roots. It will need to be dug out and if the problem is with the lateral the owner will have to pay.

Bob tried to order the cellar type covers for the oxidation ditches but they only make set sizes and do not customize. Therefore, Bob called Rebsco and they will try to build custom covers after the first of the year. Actually right after the November meeting another belt broke when the pit backed up and started to ice over, so instead of ordering a flat belt Bob is trying a v-belt (cost is \$250.00) this time. Currently we are running one ditch and have not put the belts on yet. Once the belts are installed Bob is planning to alternate ditches throughout the winter to help prevent further belts breaking.

Kory moved to reimburse Bob Chaney for his individual EPA water and sewer license fees, which are \$35.00 a piece, seconded by Stan. Roll Call: Kory, Stan and Jamie all yes. Motion carried.

The department is also preparing for the upcoming EPA audit; the last one was in 2002, and working on the Village meeting room.

Old Business:

Kory moved to pay bills, seconded by Stan. Roll Call: Kory, Stan and Jamie all yes. Motion carried.

Bob reported that the repaired shaft for the sewer plant has been received and now we have a spare.

New Business:

The BPA reviewed the time spent by Brenda and Tony on BPA matters. Jamie moved to propose to Village Council to charge 40% of Brenda Krofft's time to BPA and increase her hours by 3 hours per week and reduce Tony Fessler's time to 20% instead of 32%, seconded by Stan. Roll Call: Jamie and Stan both yes and Kory abstained.

Jamie moved to adjourn, seconded by Kory. Roll Call: Jamie, Kory and Stan all yes. Meeting adjourned at 9:30 pm.

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President: Stanley Fessler

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Clerk: Tony Fessler